

## Freedom of Information Disclosure Log: July 2020 – June 2021

### 0050 – Land Economy Admissions Statistics

Under the Freedom of Information Act 2000, I kindly ask for the following information for the last 3 UCAS application cycles excluding 2020 (2017-2019):  
For each Land Economy (KL41) applicant:

1. Number of A\*s or grade 8/9 at GCSE
2. A-level subjects and predicted grades
3. Number of A-Level subjects taken
4. TSA Section 1 scores
5. Scores achieved at interview (1-10)
6. Whether St Catharine's College made an offer (y/n)
7. If an offer was not made, whether the candidate was pooled (y/n)
8. A Level School type as well as
9. The total number of applicants
10. The percentage of total number of applicants shortlisted for interview
11. The percentage of number of applicants shortlisted for interview who received offers
12. The percentage of offer holders by school type.

### Response

The response to your Freedom of Information Request is attached.

	Number of A*/9/8 GCSE	A Level predicted grades	Number of A Levels	TSA Section 1 score	Offer made	Pooled	School type
1	9	N/A	3	N/A		Not available	Independent School
2	N/A	N/A	4	N/A		Not available	State School
3	10	N/A	N/A	N/A	Y	Not available	Independent School
4	3	A*AA	3	N/A		Not available	State School
5	7	A*A*A	3	N/A	Y	Not available	State School
6	0	A*AA	3	N/A		Not available	State School



7		2	A*A*A*A*		5	N/A		Not available	Overseas School
8		8	A*AA		3	N/A		Not available	Independent School
9		9	A*AA		3	N/A		Not available	State School
10		5	A*A*A*		3	N/A		Not available	Independent School
11		1	A*AA		4	N/A		Not available	Overseas School
12	N/A		N/A	N/A		N/A		Not available	Overseas School
13		2	N/A		3	N/A		Not available	Independent School
14	N/A		N/A	N/A		N/A		Not available	Overseas School
15		6	N/A		3	N/A		Not available	Independent School
16		7	A*AA		3	N/A		Not available	Independent School
17		2	A*A*A		3	N/A		Not available	State School
18	N/A		N/A	N/A		N/A		Not available	Independent School
19		10	A*A*A*		3	N/A		Not available	State School
20	N/A		N/A	N/A		N/A		Not available	EU School
21		9	A*A*A*A		4	N/A		Not available	Independent School
22		2	A*AA		3	N/A	Y	Not available	State School



23	Not available	Not available	Not available	N/A		Not available	Overseas
24	Not available	Not available	Not available	N/A		Not available	State School
25	Not available	Not available	Not available	N/A	Y	Not available	Overseas
26	Not available	Not available	Not available	N/A		Not available	Independent School
27	Not available	Not available	Not available	N/A		Not available	Independent School
28	Not available	Not available	Not available	N/A	Y	Not available	Independent School
29	Not available	Not available	Not available	N/A		Not available	State School
30	Not available	Not available	Not available	N/A		Not available	State School
31	Not available	Not available	Not available	N/A	Y	Not available	State School
32	Not available	Not available	Not available	N/A		Not available	Overseas
33	Not available	Not available	Not available	N/A		Not available	State School
34	Not available	Not available	Not available	N/A		Not available	Overseas
35	Not available	Not available	Not available	N/A		Not available	Independent School
36	Not available	Not available	Not available	N/A		Not available	Overseas
37	Not available	Not available	Not available	N/A		Not available	European
38	Not available	Not available	Not available	N/A		Not available	Overseas

39	Not available	Not available	Not available	N/A		Not available	Overseas
40	Not available	Not available	Not available	N/A		Not available	Overseas
41	Not available	Not available	Not available	N/A		Not available	State School
42	Not available	Not available	Not available	N/A	Y	Not available	State School
43	Not available	Not available	Not available	N/A		Not available	Independent School
44	Not available	Not available	Not available	N/A		Not available	Independent School
45	Not available	Not available	Not available	N/A		Not available	European
46	Not available	Not available	Not available	N/A		Not available	Overseas
47	Not available	Not available	Not available	N/A		Not available	State School
48	Not available	Not available	Not available	N/A		Not available	Independent School
49	Not available	Not available	Not available	N/A	Y	Not available	Overseas
50	Not available	Not available	Not available	N/A		Not available	Independent School
51	Not available	Not available	Not available	N/A		Not available	Independent School
52	Not available	Not available	Not available	N/A		Not available	Independent School
53	Not available	Not available	Not available	N/A		Not available	State School
54	Not available	Not available	Not available	N/A		Not available	State School

55	Not available	Not available	Not available	N/A		Not available	EU
56	Not available	Not available	Not available	N/A		Not available	Independent School
57	Not available	Not available	Not available	N/A		Not available	Independent School
58	Not available	Not available	Not available	N/A		Not available	Overseas
59	Not available	Not available	Not available	N/A	Y	Not available	State School
60	Not available	Not available	Not available	N/A	Y	Not available	State School
61	Not available	Not available	Not available	N/A		Not available	Overseas
62	Not available	Not available	Not available	N/A		Not available	EU
63	Not available	Not available	Not available	N/A		Not available	EU
64	Not available	Not available	Not available	N/A	Y	Not available	Independent School
65	Not available	Not available	Not available	N/A		Not available	Independent School
66	Not available	Not available	Not available	N/A		Not available	Independent School

For data protection reasons, we aren't allowed to keep applicant files for more than 12 months after the application cycle. For this reason, we can't provide details of individual applicants for years before 2019 and can only give overall figures. These are available for college and by subject here:

<https://www.undergraduate.study.cam.ac.uk/apply/statistics>.

For Land Economy we had a total of 66 applicants of which 19.7% were shortlisted for interview. Of those who were interviewed 84% were given offers. Of those given offers 27.3% were from Independent Schools, 18.2% were from Overseas Schools and 54.5% were from State Schools.



Due to Covid-19 we are unable to access the student files in the College office at the moment, so we are unable to obtain interview scores.

Due to the small numbers involved we are unable to provide details of A-level subjects to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

**0051 – Applicants from China Statistics**

May I request you provide me with the following information among applicants to St Catharine's College whose domicile is China (mainland) for the years 2015-2020:

- a. the % of direct offers
- b. the % of applicants who were pooled to the Winter Pool and finally received an offer from other colleges

**Response**

The response to your Freedom of Information Request is attached.

	2015	2016	2017	2018	2019	2020
a. the number of direct offers among applicants to St Catharine's College whose domicile is China	7	0-5	9	6	0-5	8
b. the number of applicants who were pooled to the Winter Pool and finally received an offer from other colleges	NA	NA	NA	NA	NA	0-5

Due to the small numbers involved we have substituted 0-5 for real numbers to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

**0052 – Admissions for Unconditional Offers**

FOI formally withdrawn

**0053 – Research Grants and Donations received by the College**

I write to request information regarding research grants and donations received by the college over the past five financial years (2015-16, 2016-17, 2017-18, 2018-19 and 2019-20).

I am seeking information about research grants and donations received from the following companies and bodies, listed in order of priority:

- Huawei;
- Meiya Pico;
- Hikvision;



- SinoPec;
- Dahua Technology;
- Hikvision;
- IFLYTEK;
- Megvii Technology;
- Sense Time;
- Yitu Technologies;
- Yixin Science and Technology Co. Ltd.

For the above companies/bodies, please list all projects, research and consultancy that the college has received funding for over the past five financial years, 2015-16, 2016-17, 2017-18, 2018-19 and 2019-20. Please also include donations from any of the aforementioned companies.

Considering the broad nature of the information requested, I am happy for you to provide as much information as the time limit allows, by starting with the first organisation and working downwards, until the appropriate limit is reached.

Please ensure that details show the company that provided the funding, the start and end date of the contract/project, the title of the project/research/donation and the total funding of each contract/project for the past five financial years.

### Response

The College has received no research grants or donations from any of the companies listed in the request.

### 0054 – Admissions Statistics

1. In the current year how many students who held conditional offers for admission to your college have not been admitted because their A-level results (either the original results which were subjected to the algorithm, or the later modified Centre Assessed Grades) did not meet the requirements of your offer. Please note this question relates only to those who were not admitted because of a deficiency in their A-levels and NOT any other types of exams taken.
2. Of those people in Q.1 who did not meet the requirements how many attended (i) a private fee-paying school, (ii) a selective state school, (iii) a non-selective state school, (iv) a state sixth-form college and (iv) any other institution. Note, if you have any in the (iv) category, please state what type of establishment it is.

### Response

The response to your Freedom of Information Request is attached.

Q1	Not admitted because of a deficiency in their A-levels	0-5
Q2	a private fee-paying school	0-5
	a selective state school	0-5
	a non-selective state school	0-5
	a state sixth-form college	0-5

Due to the small numbers involved we have substituted 0-5 for real numbers to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may



also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

### **0055 – Admissions Statistics for 2021 (Response in red)**

Please find attached a response to your Freedom of Information request.

I would like to know 3 things please.

1. How many deferred offers have been made for entry in 2021?  
0-5
2. How many students are you planning to make offers to for 2021 entry?  
The normal number of offers will be made, between 155-170.
3. Could you please outline briefly your admissions process (are GCSE and AS results looked at?)  
Details can be found here: <https://www.caths.cam.ac.uk/study-us/undergraduate-study/how-apply/how-we-make-our-decisions>

Due to the small numbers involved we have substituted 0-5 for real numbers to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

### **0056 – Alternative Asset Holdings Data**

I request a copy of the quarterly public records from 1Q 2010 (or the earliest relevant report) through the most recent available report for the following information, preferably in Excel or PDF format.

1. Names and vintage years of all private equity, venture capital, mezzanine, distressed, real estate/REIT, debt and infrastructure partnerships in St. Catharine's College (Cambridge) Endowment's portfolio.
2. Commitments made to each partnership.
3. Contributions drawn down since inception.
4. Distributions made to St. Catharine's College (Cambridge) Endowment to date by each individual partnership.
5. Net Asset Value of each partnership.
6. Internal rates of return (IRRs) for each partnership with and without the use of credit facility. Please note if the IRRs are not net.
7. Investment multiple (TV/PI) for each individual partnership.
8. The dollar amount of "total management fees and costs paid" for each individual partnership.
9. Date as of which all the above data was calculated.
10. Names of all alternative asset partnerships partially and fully sold by St. Catharine's College (Cambridge) Endowment, including date of sale.
11. For each fund, please indicate whether or not the fund uses Subscription Credit Facilities.





I also request a copy of any documents which contain some or all of the following information:

12. Names of all hedge fund holdings (including hedge fund of funds) in St. Catharine's College (Cambridge) Endowment's portfolio.
13. Month by Month Market Value for each hedge fund holding (including hedge fund of funds) since St. Catharine's College (Cambridge) Endowment's initial investment up to the most recent available report.
14. Month by Month Contributions to each hedge fund holding (including hedge fund of funds) since St. Catharine's College (Cambridge) Endowment's initial investment up to the most recent available report.
15. Month by Month Returns (net of fees) earned by St. Catharine's College (Cambridge) Endowment for each hedge fund holding (including hedge fund of funds) since initial investment up to the most recent available report.

If there are any fees for searching for, reviewing, or copying the records, please inform me before you task the request. If you deny all or any part of this request, please cite each specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law.

### **Response**

The response to your Freedom of Information Request is below.

St Catharine's College Investment Policy is available on our website:

<https://www.caths.cam.ac.uk/sites/www.caths.cam.ac.uk/files/St%20Catharine%27s%20College%20Investment%20Policy.pdf>

### **0057 – Land Ownership (Response in red)**

Could you please provide:

- 1) A complete list of all land that the college owns, including its approximate value.  
**See table below**
- 2) A complete list of all property the college directly owns and lets, including the approximate value of each.  
**See table below**
- 3) The names of any letting agents the college uses when renting property.  
**Bidwells**
- 4) A list of properties that the college has investments in, including the approximate value of each.  
**The College holds units in two property funds: Charity Property Fund and Property Investment Trust for Charities (PITCH). Further details about these funds are available on the relevant websites**

With regards to all of the above, could you please state whether the property/land is currently in use, and if so for what purpose.



Property	Value (£)	Let (Y/N)	In use?
St Catharine's College Main Site	No value	N	Y
Cambridge, 4 Silver Street	300,000	Y	Y
Cambridge, 68 Trumpington Street	370,000	Y	Y
Cambridge, 69 Trumpington Street	500,000	Y	Y
Cambridge, 70 Trumpington Street	380,000	Y	Y
Cambridge, 71-72 Trumpington Street	590,000	Y	Y
Cambridge, 8 Wellington Street	705,000	Y	Y
Road Farm, Wendy	22,500	Y	Y
Road Farm Building Units	14,078	Y	Y
Land at Histon Road		Y	Y
Land at Histon Road		Y	Y
2 Tenison Avenue	1,104,000	Y	Y
6 Victoria Park	600,000	Y	Y
115 Grantchester Meadows	1,824,000	N	Y
117 Grantchester Meadows	2,160,000	N	Y
29 Barton Road	1,968,000	N	Y
8 South Green Road	744,000	N	Y
9 South Green Road	975,000	N	Y
12 South Green Road	3,768,000	N	Y
15 Brookside	1,694,400	N	Y
St Chad's Grange Road (old building)	1,440,000	N	Y
St Chad's Grange Road (new building)	9,288,000	N	Y
Russell Street Hostel	7,632,000	N	Y
28 Lingholme Close	384,000	N	Y
189 Coleridge Road	1,392,000	N	Y

### 0058 – Statistics of Engineering Applicants 2020/21 (Response in red)

The response to your Freedom of Information Request is below.

- the total number of offer holders  
10
- the number of offer-holders accepted for 2020 entry  
9
- the number of offer-holders accepted for deferred entry in 2020  
None
- the number of offer-holders who failed to meet their offer condition in June 2020 and as a result decided to take the October A-level exam  
None



**0059 Racial Harassment Complaints (Response in red)**

The response to your Freedom of Information Request is below.

1. The number of racial harassment complaints made by students at St Catherine's College in the last five academic years (2019-20, 2018-19, 2017-18, 2016-17, 2015-16)  
2019/20: 0-5  
All other years: None.
2. How many of these claims have been resolved, dismissed, or are ongoing.  
2019/20: Resolved  
All other years: Not applicable.

**0060 – College Redundancies in 2020 (Response in red)**

The response to your Freedom of Information Request is below.

1. The total number of non-academic staff on full-time and part-time contracts employed by the College as of the 18th of March 2020.  
Total number of employees: 169  
Full time: 91  
Part time: 78
2. The total number of non-academic staff on full-time and part-time contracts employed by the College as of the 8th of September 2020.  
Total number of employees: 165  
Full time: 87  
Part time: 78
3. The total number of non-academic staff on full-time and part-time contracts made redundant by the College between the 18th March and the 8th of September 2020 broken down by department.  
There were no redundancies.
4. The total number of non-academic redundancy notices made by the College between the 18th of March and the 8th of September  
No notices needed to be made.
5. The total number of non-academic staff on fixed-term contracts whose contracts have expired between 18th March and 8th September 2020 which have not been renewed by the College, broken down by department.  
0-5 in HR department and 0-5 in Music department
6. The total number of non-academic staff employed by the College on full-time and part-time contracts, that the College expects to make redundant from the 8th September 2020 broken down by department.  
We currently do not expect to make any redundancies.

**0061 – Percentage of College Staff Furloughed (Response in red)**

1. How many college staff have been put on furlough? What percentage is this of the whole College staff body?  
105 members of staff have been furloughed, at some point, since the scheme was implemented.



This is 47.33% of the average monthly numbers of employees on our payroll.

2. What percentage of furloughed staff are:
  - a. Housekeeping staff? 30.48%
  - b. Catering staff? 37.14% (including 8 casuals)
  - c. Other staff? 32.38%
  
3. How many college staff have been made redundant since March 2020?  
None
  
4. What percentage of staff who have been made redundant are:
  - a. Housekeeping staff? Not applicable.
  - b. Catering staff? Not applicable.
  - c. Other staff? Not applicable.

### 0062 – College Complaints of Racism from 1 September, 2015 – 30 June, 2020

Please could you provide me with a spreadsheet of all the complaints regarding racism, anti-Semitism, Islamophobia, homophobia and sexism made to the college from September 1, 2015-June 30, 2020?

For each complaint please could you provide:

- Date the complaint was opened and closed
- The nature of discrimination in the complaint (specifically: racism, anti-Semitism, Islamophobia, homophobia and sexism)
- Who raised the complaint (staff or student)
- Who the complaint was against (staff or student)
- The outcome of the complaint (dismissed, upheld, staff/student suspension/dismissal/resignation etc.).

### Response

The response to your Freedom of Information Request is below.

Between September 1, 2015-June 30, 2020, the College has recorded fewer than 5 formal complaints relating to various forms of discrimination, as you've described in your request. For each type of discrimination listed, the numbers are too small over that period to warrant further disclosure under the Section 40(2) exemption as we would be concerned individuals would be identified through providing you with this information. Of these:

- **0-5 complaints were made by students and 0-5 complaints were made by staff**
- **0-5 complaints were made against students and 0-5 complaints were made against staff**
- **0-5 resulted in the complaint not being upheld. The College again reserves the right to withhold the information about other outcomes under the section 40(2) exemption.**

### 0063 – Internal Communication Regarding a Flag Hanging out of a Queen's Students Room

On 14/10/2020 the Head Porter at Cats rang the Queens' College porters about a flag hanging out of



a student's room in Queens' College facing Queens' Lane. Can I have all internal communications about this that exist?

## Response

The response to your Freedom of Information Request is attached. We have removed identifiable information in this correspondence (such as the names and email addresses of individual students) to protect their identity.

----- Forwarded Message -----

**Subject:** Concern - LGBT+  
**Date:** Wed, 21 Oct 2020 14:42:12 +0000  
**From:**  
**To:** [senior.tutor@caths.cam.ac.uk](mailto:senior.tutor@caths.cam.ac.uk) <[senior.tutor@caths.cam.ac.uk](mailto:senior.tutor@caths.cam.ac.uk)>  
**CC:**

Dear Dr Holly Canuto,

I am writing to you following a matter that has been raised over social media that has caused some concern. On Facebook there has been a status posted by a Cambridge LGBT+ page regarding a fellow at St Catharine's College requesting Queen's College Students remove LGBT+ flags from their student accommodation windows.

Given the lack of acceptance this insinuates, I am worried that, unless it is addressed properly, Catz freshers (especially) and the Catz LGBT+ community as a whole will have their perception of our environment tainted by something that I do not believe represents the true views of the College.

Is there any way that \_\_\_\_\_ and myself  
may get some information on the matter to address the issue?

Thank you,

**From:** [Senior Tutor on behalf of St Catharine's College Senior Tutor](#)  
**To:** [Communications Manager - St Catharine's College - Kat Steer](#)  
**Cc:** [Student Services Manager - St Catharine's College - Bethan Lewis](#)  
**Subject:** Re: Concern - LGBT+  
**Date:** 21 October 2020 16:01:37  
**Attachments:** [Logotype digital red - email.png](#)

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Thanks, Kat. I would be very concerned if there was a Fellow of Catz asking for these flags to be taken down.

Do keep me informed.

Holly

Dr Holly C Canuto

Senior Tutor | St Catharine's College, Cambridge, CB2 1RL  
<http://www.caths.cam.ac.uk/> | [senior.tutor@caths.cam.ac.uk](mailto:senior.tutor@caths.cam.ac.uk) |  
St Catharine's College is a Registered Charity, No. 1137463



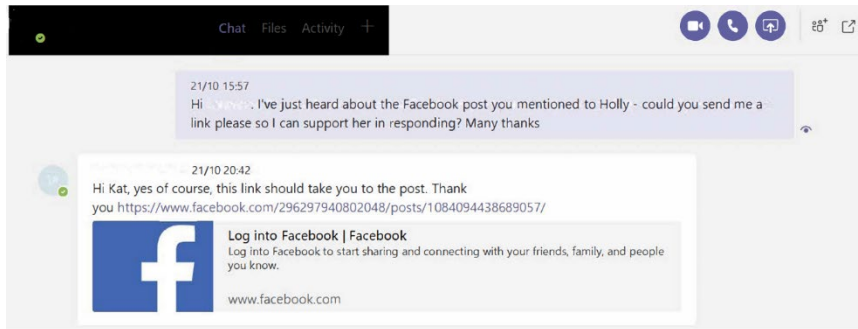
On 21/10/2020 15:59, Communications Manager - St Catharine's College - Kat Steer wrote:

I've asked \_\_\_\_\_ for a link so that I can share more information – I will take a look and report back.

Queens' students have a recognised tradition of displaying rainbow flags over the river

Kat

**Kat Steer**  
Communications Manager | St Catharine's College, Cambridge, CB2 1RL  
Tel.: 01223 761870 or 07811 378957 | [www.caths.cam.ac.uk](http://www.caths.cam.ac.uk) |  
[comms@caths.cam.ac.uk](mailto:comms@caths.cam.ac.uk)



**From:** [Communications Manager - St Catharine's College - Kat Steer](#)  
**To:**  
**Cc:** [Student Services Manager - St Catharine's College - Bethan Lewis](#); [senior.tutor@caths.cam.ac.uk](mailto:senior.tutor@caths.cam.ac.uk);  
**Subject:** RE: Concern - LGBT+  
**Date:** 22 October 2020 16:33:17

Dear

Many thanks for raising this matter with the Senior Tutor, who asked me to investigate and share what I found – and for providing me with the link to the original post:  
<https://www.facebook.com/296297940802048/posts/1084094438689057/>

I have spoken with the Head Porter at Queens', who explained that their College has an existing policy that no flags can be displayed without prior approval. He shared that one of our Porters (not a Fellow as reported in the social media post) alerted their counterparts at Queens' based on this policy, rather than the type of flag on display in Queens' Lane.

Does this information help allay your concerns?

Kind regards

Kat

**Kat Steer**

Communications Manager | St Catharine's College, Cambridge, CB2 1RL

Tel.: 01223 761870 or 07811 378957 | [www.caths.cam.ac.uk](http://www.caths.cam.ac.uk) | [comms@caths.cam.ac.uk](mailto:comms@caths.cam.ac.uk)

## 0064 – Architects Commissioned to Design Halls of Residence

In accordance with the Freedom of Information Act, I am requesting the following:

The names of the architects that were commissioned to design each of the separate halls of residence belonging to the university.

### Response

The response to your Freedom of Information Request is below.

Russell Street was part built, originally as nurses' accommodation, but the later addition for student occupation was designed by 5<sup>th</sup> Studio, Cambridge.

St Chad's and Gostlin were designed by James Cubitt & Partners.

We have assumed that information from historic buildings is not required, i.e. those constructed pre 1900.

## 0065 – Fitness to Study Procedures and Intermission (Response in red)

This request asks for information related to students 'disregarding terms for the purpose of standing', commonly known within the University of Cambridge as intermission, and functioning as a 'suspending studies' process seen in UK Higher Education Institutes. For the purposes of this request,



I will refer to intermission or intermitting students; this should be taken to refer to 'disregarding terms' but not course withdrawal.

This request also asks for information related to students withdrawing from their course; this is noted explicitly.

This request also asks for information related to College-based Fitness to Study procedures. An example Fitness to Study policy document is accessible here, which may help you with this request, for Magdalene College: [https://www.magd.cam.ac.uk/system/files/2017-09/magdalene\\_college\\_fitness\\_to\\_study\\_procedure\\_0.pdf](https://www.magd.cam.ac.uk/system/files/2017-09/magdalene_college_fitness_to_study_procedure_0.pdf)

This should not be confused with the University of Cambridge's Fitness To Study procedure, accessible here: <https://www.studentcomplaints.admin.cam.ac.uk/supporting-and-assessing-capability-study>

Reference to a Fitness to Study procedure throughout this request should be taken to mean a College-based process, such as the example above for Magdalene College, whereby a higher education institute or body reviews that a student is supported, in their best interests, in balance with the rights of other students and staff. Procedures and policy may not be explicitly named as a Fitness to Study procedure, so for the purposes of this request consider 'Fitness to Study' to refer to College policy or procedure that is intended to or manages to achieve a similar purpose.

For your College, please:

The response to your Freedom of Information Request is below. The answers to your questions are in red.

- (1) Provide electronic copies, or accessible links to, any documents outlining Fitness to Study procedure, protocol or policy currently in effect. Please note the guidance above in selecting relevant material.

<https://www.caths.cam.ac.uk/sites/www.caths.cam.ac.uk/files/DOC%20Fitness%20to%20Study%20Policy.pdf>

- (2) Provide any documents, or accessible links to documents, with prior versions of a Fitness to Study procedure (as in request (1)) that were active in any of the academic years through from 2015-16, 2016-17, 2017-18, 2018-19 or 2019-20, with their year indicated. Do not include any documents that have no changes to the currently active policy, but do indicate if there was no policy in general for any of these years.

No Change from 2012.

- (3) Consider whether the Fitness to Study procedure contains stages or parts, as are indicated in the example given in this request. Please indicate the number of stages in the process, and suggest which parts of any policy or procedure documents these stages refer to, which may be obviously (sub)titled, as with the example given. For example, the example document supplied for Magdalene College indicates three stages, subtitled as sections 3, 4 and 5.

3 Stages:

- Stage 1- Informal Action by the College
- Stage 2- Case Review Group
- Stage 3 - College Review Panel.

For each academic year through from 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, could you please provide:



(4) The number of students referred to a College-based Fitness To Study procedure, (i) as a total number per year; (ii) broken down by whether the referred students are undergraduates or postgraduates, and (iii) broken down by whether the referred students are undergraduates or postgraduates then by year of study; for undergraduates interpret year of study as Tripos year rather than real (academic) years; for Postgraduates, as real (academic) years.

None

(5) The number of students suspended temporarily as an outcome of Fitness To Study procedures (ie. an outcome similar to intermission), if possible further broken down by whether the student was both given and invited to a hearing, or not.

None

(6) The number of students deprived of membership and excluded permanently as an outcome of Fitness To Study procedures (ie. similar to course withdrawal), if possible further broken down by whether the student was both given and invited to a hearing, or not.

None

(7) Any outcomes of Fitness to Study procedures, with frequency of outcome.

None

(8) The number of applications for a student to intermit, first broken down by applications for medical reasons vs. non-medical reasons, further broken down by undergraduate or postgraduates, and with undergraduates broken down by Tripos year.

**Undergraduates**

**2015-2016: 8**

7 Medical: 5 or fewer x Year 1  
5 or fewer x Year 2  
5 or fewer x Year 3  
5 or fewer x Year 4

1 Non-Medical

**2016-2017:- 5 or fewer**

**2017-2018: 8**

8 Medical 5 or fewer x Year 1  
5 or fewer x Year 2  
5 or fewer x Year 3

0 Non-Medical

**2018-2019: 10**

9 Medical: 5 or fewer x Year 1  
5 or fewer x Year 2  
5 or fewer x Year 3

1 Non-Medical

**2019-2020: 9**

8 Medical: 5 or fewer x Year 1  
5 or fewer x Year 2

1 Non-Medical





POSTGRADUATES

2015-16 – info not available,  
2016-17 – medical = 5 or fewer , non-medical = 5 or fewer  
2017-18 – medical = 5 or fewer , non-medical = 5 or fewer  
2018-19 – medical = 5 or fewer , non-medical = 5 or fewer  
2019-20 – medical = 7, non-medical = 9

(9) The number of applicants to extend intermission, broken down by applications for medical reasons vs. non-medical reasons, further broken down by undergraduate or postgraduates, with undergraduates broken down by Tripos year.

UNDERGRADUATES: 5 or fewer

2015-2016 - 5 or fewer  
2016-2017 - 5 or fewer  
2017-2018 - 5 or fewer  
2018-2019 - 5 or fewer

2019-2020 - 5 or fewer

POSTGRADUATES: 8

2015-16 – info not available  
2016-17 – medical = 5 or fewer, non-medical = 5 or fewer

2017-18 – medical = 5 or fewer , non-medical = 5 or fewer  
2018-19 – medical = 5 or fewer , non-medical = 5 or fewer  
2019-20 – medical = 5 or fewer , non-medical = 5 or fewer

(10) The number of applications to resume studies after suspended membership (ie. an outcome similar to intermission) from a Fitness To Study procedure.

None

(11) The number of approved applications to resume studies after suspended membership from a Fitness To Study procedure (see (10) above).

None

\*\*\*

Combining all of the academic years listed earlier (ie. 2015-16 through to 2019-20), please provide:

(12) The number of students intermitting for consecutive years (ie. extending intermission) throughout the time period, broken down by the total number of years disregarded with frequency.

For example, a response might be:

Two years - 3

Three years - 5

This would indicate three students had intermitted for two years consecutively, and five students had intermitted for three years consecutively.

**Undergraduates:**

Two Years – 5 or fewer



**Postgraduates:**

Up to 1 year = 6

Up to 2 years = 5 or fewer

Up to 3 years = 5 or fewer

(13) The number of students withdrawing from their course, broken down by undergraduates or postgraduates, and further broken down by reason for withdrawal.

**Undergraduates: 7**

5 or fewer - **course not suitable**

5 or fewer - **Medical**

**Postgraduates: 10**

**reason not recorded**

(14) With regards to the Fitness to Study procedure for your College, indicate the number of times the process was started with referral to the separate stages examined in your response to (3). You

may find that the procedure can begin at a later stage, or advance through stages at discretion (eg. due to the decision of a Senior Tutor, or College Master) rather than via a decision-making body or other measure included in the prior stage; treat this as the the process starting at the later stage.

For example, a response might be:

Stage 1: 3

Stage 2: 1

Stage 3: 0

This would indicate that 3 students began the process at Stage 1, whilst 1 student was escalated at discretion or started directly at Stage 2, and no students were started at Stage 3.

**None**

(15) With regards to all times the Fitness to Study procedure has been used over the five years listed, please provide (i) the amount of money the College has spent on any mental health or disability training for any staff members who have held roles in any decision-making position involved in adjudicating any Fitness to Study cases including groups such as Case Review Panels or similar, excluding the salaries of any College Nurses or College Counsellors and; (ii) the amount of money the College has spent to fund students going through Fitness to Study procedures in obtaining medical evidence for the process.

**None**

(16) How many students who have undergone Fitness to Study procedures (i) have a disability, and (ii) what are the frequency of different disabilities? Use any information the College holds in your response, or otherwise break down students by HESA definitions of disability to answer (ii). See here for HESA definitions: [https://www.hesa.ac.uk/collection/student/datafutures/a/disability\\_disability](https://www.hesa.ac.uk/collection/student/datafutures/a/disability_disability)

**None**

**0066 – Data of Students Called to Interview**

FOI request formally withdrawn



**0067 – Economics 2021 Applicants**

Would it be possible to know how many applicants you received for Economics (L100) for the 2021 cycle?

**Response**

We have received 121 applications. Please note that this number does not include any applicants who have withdrawn their application.

**0068 – Student deaths in the Past Five Years (Response in red)**

1. The number of students enrolled in the university who have died from the start of the 2020 academic year until 22nd November and the causes of these deaths (if known).

Zero at St Catharine's College

2. The number of students enrolled in the university who died from the start of the academic year until the 22nd November for 2016, 2017, 2018 and 2019, and the causes of these deaths (if known).

Zero at St Catharine's College

Please note that we are replying on behalf of St Catharine's College and not on behalf of the whole University.

**0069 – Covid Breaches Disciplinary Action (Response in red)**

How many fines were handed to students for breaches of coronavirus guidelines between the start of the 2020 term and the 27th October?

Three

Can I please get a breakdown of the number of students fined for each value of fine?

There were fines for £35, £20 and £50

**0070 – Data Protection Breaches**

Request formally withdrawn

**0071 – Infringement of College Covid Rules (Response in red)**

The response to your Freedom of Information Request is below.

1. The number of infringements of College rules by students at St Catharine's College regarding COVID-19 rules in Michaelmas term 2020  
6 incidents/events reported to the Dean
2. The number of infringements of College rules by staff at St Catharine's College regarding COVID-19 rules in Michaelmas term 2020  
0 incidents/events reported to the HR Manager
3. The nature of the infringement in each event e.g. unpermitted house party, neglecting to self-isolate  
Event 1 & 4: breach of self-isolation  
Event 2: breach of social distancing  
Event 3: breach of restrictions on households mixing  
Event 5: breach of restrictions on visitors to College



Event 6: breach of restrictions on households mixing, social distancing

4. The disciplinary measures that were taken against the students/staff in each event E.g. fine, written warning, community service

All events required letters of apology to be written by the relevant student(s) to affected staff. In addition, the following measures were taken:

Event 1 & 4: fine

Event 2 & 3: cleaning duties

Event 5: fine and cleaning duties

Event 6: communal fine and cleaning duties

The total amount that was fined to students/staff of St Catharine's College in Michaelmas term 2020 for the infringement of COVID-19 rules

The total amount fined to students was £580. There were 24 students in total liable for fines.

**0072 – Maps from 1847 and 1871**

Please would you provide us with copies of the two maps referred to delineating the land plots conveyed to the Parish of Coton in 1847 and 1871 respectively.

**Response**

Please find attached the first page of our copy of the conveyance of 1847, which includes a map. There are no other maps among the files referred to the land plots conveyed to the Parish of Coton. We have documents relating to the 1871 sale, but no conveyance, and no maps. The file is substantial, though it is mostly composed of correspondence from the 1920s. We would be happy for you to consult these documents when Government and College policy on visitors allows.



3602-5.

Ramsden  
Pl. 15

*We the Master and Fellows of the College or Shull of Saint Catharine the Virgin in the University of Cambridge under the authority of our Act passed in the fourth and fifth years of the reign of Her Majesty Queen Victoria intituled "Our Act to afford further facilities for the conveyance and improvement of sites for schools" and of the Act of the seventh and eighth years of the reign of Her present Majesty explaining the same do hereby partly and voluntarily and without valuable consideration grant and convey unto The Reverend Samuel Stone Esquire Rector of Peter in the County of Cambridge and Vicar of St. Mildreds plot or parcel of ground by measurement fifty seven feet wide from East to West and One hundred and three feet long from North to South and situate in the Parish of Peter in the County of Peter represented which said plot or parcel of ground is bounded on the South by the College Street on the West by ground land belonging to the President and Fellows of Queens College in the University of Cambridge and on the North and East by ground land belonging to us the Master and Fellows of The College or Shull of Saint Catharine aforesaid (which said premises are delineated in the map annexed) the map hereof together with all covenants appurtenances and as to tenements corporeal and incorporeal belonging thereto or connected therewith and all our estate right title and interest in or to the said premises and all buildings thereon erected or to be erected To hold the same unto and to the use of the said Rector and his Successors for the purposes of the said recited Act and to be for ever hereafter appropriated and used as and for a school for the education of children and adults or children only of the labouring manufacturing and other poor classes in the Parish of Peter aforesaid and as a residence for the Teacher or Teachers of the said school and for no other purpose which said school shall always be in union with and conducted upon the principles and in furtherance of the ends and designs of the incorporated institution hereby for promoting the education of the poor in the principles of the*

**0073 – 2019 Periodic Table Exhibition (Response in red)**

Please could I request information about the 2019 Periodic Table exhibition in the Ramsden Room

**Response**

1. Number of visitors to the exhibition

The exhibition received a little over 4,000 visitors.



2. Any feedback on the exhibition

Feedback was recorded in a visitors book, now in the College Archive. Researchers will be able to visit the Archive to consult the book once College and Government COVID restrictions are lifted.

3. Any internal views on how the college perceived the exhibition and its success, e.g. reports to the governing body etc

No report was submitted to the Governing Body. The minutes to the Governing Body meeting of May 10, 2019, record that 'The Master repeated his thanks to Dr Wothers and the College Librarian for their extraordinary efforts with regard to the outstanding Periodic Table exhibition and associated events.... The Meeting warmly endorsed the Master's statements and added its thanks to Dr Wothers and Dr Higgins.'

4. The origin of the display cases used in the centre of the room - whether these are owned by the college, or where they were obtained from

The display cases are owned by the College. They were purchased from Click Netherfield for use in the exhibition.

5. Any other exhibitions hosted by the college

The College Library & Archive hosts termly exhibitions for students, staff and Fellows. The College's five other exhibition cases are used to display Library & Archive materials on regular rotation. The Library & Archive also presents ad-hoc exhibitions in support of Alumni & Development Office events. In recent years, there have been one or two such events annually.

### 0074 – University Racism Complaints

I would like to ask that you respond to the following prompts, in relation to complaints of racism made by members of your college over the past five years.

The data requested is for the annual sum number of complaints of racism, for the years 2015, 2016, 2017, 2018 and 2019. Data is kindly requested in calendar years.

1. How many complaints of racism have been made against students of your college for each year?
2. How many complaints of racism have been made against staff of your college for each year?
3. How many of the racism complaints against both students and staff during each year were referred by the college to the police, and how many were referred to an independent review board such as the OIA?
4. How many students your college have had disciplinary action taken against them due to racist behaviour?
5. How many staff in your college have had disciplinary action taken against them due to racist behaviour?

### Response

#### Complaints against students

2015	2016	2017	2018	2019
0	0	0	0	0

#### Complaints against staff

2015	2016	2017	2018	2019
0	0	0	0	0-5



How many referred to police or OIA?

2015	2016	2017	2018	2019
0	0	0	0	0

Staff disciplined:

2015	2016	2017	2018	2019
0	0	0	0	0

Students disciplined:

2015	2016	2017	2018	2019
0	0	0	0	0

### 0075 – Economics 2021 Interview Statistics

Please can I request the number of applicants who were interviewed for Economics this year. I would also like to request the average ECAA scores separated by section 1A,1B and 2 for those who were interviewed.

#### Response

91 applicants were invited to interview for Economics this year, and the average ECAA scores for those interviewed were:

Section 1A = 4.7

Section 1B = 3.8

Section 2 = 6.9

### 0076 – College Accommodation Rents (Response in red)

The response to your Freedom of Information Request is below.

1) What is the cheapest rent the college charges?

Band 1 room, £1170 per term

2) What is the most expensive rent the college charges?

Band 8 room, £1786 per term

3) What is the average rent the college charges?

Band 5, £1512 per term

4) Has the college offered students a rent rebate because of Covid, and if so, how much is it?

Undergraduates on a 'long contract' (i.e. 35 weeks in a year) were given a rebate amounting to a week's worth of rent if they left College before 13th December in Michaelmas term. The rebate varied between £129.00 and £169.97.

Students unable to return to College because of lockdown in Lent term will not be charged rent for the lockdown period.

### 0077 – History & Politics Admission Statistics 2020-2021

Would you be able to provide the following information for all undergraduate History & Politics (VL12) applicants to St Catharine's College in the cycle 2020-2021:



1. Number of applicants
2. Number of applicants interviewed
3. Number of Grade 9 and 8s achieved by the applicants invited for an interview
4. Number of A\* predicted at A-Level

### Response

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

### 0078 – Number of Medical Applications for 2021 Entry

Could you please provide:

1. Number of applicants for medicine this cycle (2021 entry)
2. Number of places available
3. Applicants' BMAT scores
4. Number of people who obtained an interview
5. BMAT scores of those who obtained an interview

### Response

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.





**0079 – Formal Dinners**

Under the FOI Act 2000 I am writing to request the following information.

- The number of formal hall sittings & formal dinners that have taken place in your college since March 23, 2020.
- The menu for the most recent formal hall or dinner.
- The risk assessment for the first formal hall or dinner in each month between March 23, 2020 and January 1, 2021.

**Response**

The response to your Freedom of Information Request is below.

- There have been nine formal hall sittings and formal dinners at St Catharine's since 23 March 2020. Formal hall/formal dinners with formal academic dress and seating plans that seated individuals from different households together have not been held at St Catharine's since 4 November 2020.

- The menu for the most recent event that happened:

*Coronation marinated tofu with baby gem lettuce and mango*

*or*

*Coronation chicken with baby gem lettuce & mango*

\*\*\*

*Cauliflower steak & salsa verde*

*or*

*Minute steak & peppercorn sauce*

*(Roasted mushrooms, Grilled tomatoes, Chips)*

\*\*\*

*Vanilla panna cotta with spiced plums*

\*\*\*

*Cheese and biscuits*

*Coffee*

- Please find attached a copy of the Risk Assessment that we have used for each formal dinner since March 2020.

<b>Risk Assessment:</b>	Formal Halls in College				
<b>Site:</b>	Main College- Trumpington Street				
<b>Location:</b>	Main College- Trumpington Street				
<b>Group:</b>	Catering				
<b>Description of Task:</b>	Dining at Formal Halls by the College Community.				
Significant Hazard and Adverse Effects	Person/ Equipment at Risk	Existing control measures	Risk Rating		
			C	L	Total
Trips/falls (uneven ground; steps; dias; trailing cables; equipment)	Staff, students	Walkways, entrances, and reception spaces to be kept clear of cables and equipment; cables should be tied down where possible; dias to be roped off if necessary; ground to be gritted in icy weather.	4	2	8
Overcrowding (at entrance and exit)	Staff, students	Delegates will be required to wear face coverings whilst entering and leaving the Main Hall and will only be allowed to remove them once seated. One way system in place around Hall to control the flow of people. Undergraduates will be asked to arrive in their household and queue with them until they are shown to their table by a member of staff. Graduates will have a seating plan and will go directly to their seats. There will be a maximum of 6 tables with 6 people on each table. At the end of the meal each table will be ask by a member of staff in turn to leave following the one way system.	3	2	6
Equipment (injuries caused by/damage caused to)	Staff, students	There will be minimum additional equipment on the tables. There will be no salt and pepper pots or water jugs on the tables.	2	2	4
Fire safety	Staff, students	Enough staff members on site must have had fire training; signage and adequate equipment; staff to be aware of fire exits. Venue capacities reduced due to social distance guidelines.	4	1	4

Security (criminal activity such as theft/violence)	Staff, students	All attendees will be students and we will have a log of anyone who is attending.	3	1	3
Insufficient and/or unsuitable first aid cover (delay in casualty receiving first aid)	Staff, students	First aider(s) to be on site at all times; adequate signage of first aid boxes/first aiders; first aid kits to be kept up-to-date. Maximum numbers 36 people.	4	1	4
Transmission of virus via person to person contact	Staff, students	We are currently unable to admit guests from outside the St Catharine's College community.  <b>So</b> <b>cial distancing:</b> Room capacity has be reduced to comply with government guidelines on social distancing. Measures will be implemented to assist users on social distancing, including physical barriers, line markings, one- way routes and signage. Staff will serve the plated food to the left of the student, who will move the plate in front of them. Once they have finished they will place the plate to their right to be collected. Staff will be wearing face coverings whilst serving.	5	2	10
Transmission of virus via surfaces	Staff, students	<b>Enhancing Hygiene:</b> Targeted cleaning protocols for all types of surfaces and material finishes shall be developed concentrating on high use areas. The Main Hall will be cleaned and disinfected before and after each use. The tables will be setup, by staff wearing face coverings and gloves, with asealed set of cutlery and the place settings or chairs cannot be moved by staff or students. All wine and water will be served by the staff. Hand sanitiser stations located at the entrance. A deep cleaning protocol is in place to manage the risk of environments where COVID-19 are known to have been present.	5	2	10
Enhanced threat to vulnerable person(s)	Staff, students	Personal evacuation evaluation plans (PEEP) can be requested in advance at least five days prior to the event date, for vulnerable people.	5	2	10

Risks associated with venue staff	Staff, students	All staff to carry out a return to work assessment and will receive additional training in Covid-19 safety measures. Staff temperatures to be checked daily. All staff to wear lanyards or name badges. All staff made aware of the College policy for reporting suspected Covid-19 cases. Management level staff have received Covid-19 awareness training. The College has policies in place that reflect current government guidelines. Staff will wear face coverings whilst serving.	2	2	4
Allergies (exposure to allergens)	Staff, students	Students to provide allergens in advance (where possible); food provided by College to display allergen information; please see Catering risk assessments for further details.	5	1	5
Alcohol consumption	Staff, students	All alcohol will be served by a member of staff. If it is thought a guest is becoming drunk they will not be served any more alcohol; if guests are displaying very drunken behaviour they will be asked to leave - organisers shall do this in pairs or threes to ensure that no staff member is alone or vulnerable to abuse or violence; if a guest turns angry/is expressing any worrying behaviour, an organiser must call the Porter to deal with the guest in question; if at anytime any the organiser feels uncomfortable, concerned or worried for their own safety they must walk away from the situation, but ensure they do not leave only 1 person with the drunk guest; if in serious circumstances the guest becomes violent or abusive the organisers must call the police (Porter).	3	2	6



Notes (if any)	
<b>Total Risk Rating Key:</b>	<b>1-4 LOW</b> No further action but ensure controls are maintained.
	<b>5-9 LOW - MEDIUM</b> Look to improve at next review.
	<b>10-16 MEDIUM</b> Look to improve within specified timescale.
	<b>17-25 HIGH</b> Stop activity, seek advice and make immediate improvements.
HS/RA/T/01 Document Version: JF01 March 2018	Please save a copy for yourself and send Health and Safety an electronic copy.



**0080 - Student Intermissions**

Over the past 2 academic years (from 2018/2019 to 2019/2020), please could you provide me with the following information:

1. a. The total number of intermissions by students, who had at the time of intermission matriculated (including those on year abroad) but had not yet graduated.  
  
b. If the number for any of the following categories surpasses 5, please in addition to the above provide the breakdown of student intermissions between undergraduate and postgraduate levels of study.
2. a. From this total number, the number of intermissions for which the primary reason for intermission was due to mental health issues.  
  
b. If the number for each category surpasses 5, please in addition to the above provide the breakdown of this number between undergraduate and postgraduate levels of study.

**Response**

**Number of intermissions by Undergraduates**

2018-2019: 10

9 Medical: 0-5 x Year 1  
0-5 x Year 2  
0-5 x Year 3  
1 Non-Medical

2019-2020: 9

8 Medical: 0-5 x Year 1  
0-5 x Year 2  
1 Non-Medical

**Number of intermissions by Postgraduates**

2018-19 – medical = 0-5, non-medical = 0-5

2019-20 – medical = 7, non-medical = 9

Intermissions due to mental health issues = 0-5

Due to the small numbers involved we have substituted 0-5 for real numbers to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

**0081 – The Mental Health Facilities Offered in College (Response in red)**

The number of students in your college currently receiving counselling and the number of students in your college receiving counselling this time last year.



There are currently 41 students receiving counselling via St Catharine's College counsellors and 33 students were receiving counselling this time last year. We do not hold the data for students who access counselling via other routes.

The number of students in your college waiting to receive counselling.

There is currently no waiting list for referrals, although students may need to wait a very short period (once a referral has been made) for their first appointment with a counsellor.

The expected amount of time a student would wait before receiving counselling at the current date. We carefully triage student requests, ensuring a personalised approach and enabling us to prioritise the most urgent cases. We usually advise students to expect 7–10 days between a referral and a first appointment.

Details of any additional measures your college have implanted/staff you have hired to meet increased demands.

St Catharine's aims to provide a world-class education for our students, in a supportive environment where academic aspiration, diversity and welfare are promoted. We appointed our first Welfare Officer in January 2020, and since this time the welfare provision has continued to be reviewed and expanded. This has involved working closely with students to respond to their individual needs. Most recently, we have recruited a BME counsellor to join the welfare team to extend the support available to our students.

#### **0082 – Land Economy Admission Statistics**

Would it be possible to know the number of applicants to the land economy (KL41) course for the 2021 cycle?

#### **Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.



**0083 – College Accommodation During Pandemic (responses in red)**

1. The number of undergraduates and postgraduates at St Catharine's College who have been allowed to return to college accommodation since the UK's third national lockdown legally came into force on 6 January

Undergraduates who have returned since 6th January

As of 18 January 2021: 27

As of 12 February 2021: 41

2. The number of undergraduates and postgraduates who have returned to college accommodation since 6 January who fall into each of the following categories set out by the Vice-Chancellor (or 'Other'):

- a. Clinical Medical, clinical Veterinary, and PGCE students

As of 18 January 2021: 0-5

As of 102 February 2021: 0-5

- b. Other

As of 18 January 2021: 26

As of 12 February 2021: 39

Permission to return in each individual case is based on a holistic judgement of the student's often complex personal circumstances, drawing on two or all three categories, rather than being easily assignable to a single one; students often fall into many categories.

3. The number of undergraduates and postgraduates at St Catharine's College who stayed in college accommodation for the duration of the Christmas break

38 undergraduates remained in College accommodation over the Christmas break.

We do not hold data on travel to/from Cambridge by our postgraduate research students, in line with government guidelines, but as of 12 February 2021 our postgraduates in College accommodation numbered 68.

Due to the small numbers involved we have substituted 0-5 for real numbers to prevent identification of specific individuals (under Section 40(2) of the Freedom of Information Act). You have the right to appeal against this decision by requesting an internal review by ourselves. You may also complain to the Information Commissioner's Office, who will only entertain a complaint after any internal review process is complete.

**0084 – Law Applicants and Interviews 2021**

Please can I request the number of applicants who were interviewed for Law this year. I would also like to request the number of applicants you received this year for Law as well.

**Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's application





and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

**0085 – Number of Students Who Have not yet Received their Degree Certificates**

- The number of students at St Catharine's College, University of Cambridge who have not yet received their degree certificate or had their degree award verified in the academic years 2018-2019 and 2019-20 due to an outstanding academic balance (tuition fees, reassessment fees, library fines, or other academic fees, e.g. field trips).
- Please can you provide the data broken down by academic year (i.e. 2018/19 and 2019/20), fee status of student (home or international), and degree level of student (undergraduate, postgraduate).

**Response**

There are no students at St Catharine's College, University of Cambridge who have not yet received their degree certificate or had their degree award verified in the academic years 2018-2019 and 2019-20 due to an outstanding academic balance.

**0086 – Economics Offer/Pool Statistics**

I would like to request the number of applicants for Economics (2021 entry or 2022 deferred entry) who were made an offer. I would also like to request the number of applicants for Economics (2021 entry or 2022 deferred entry) who were pooled.

**Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the



disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

#### **0087 – History & Politics Admission Statistics 2020-2021**

Would you be able to provide the following information for all undergraduate History & Politics (VL12) applicants to St Catharine's College in the cycle 2020-2021:

1. Number of applicants
2. Number of applicants interviewed
3. Number of Grade 9 and 8s achieved by the applicants invited for an interview
4. Number of A\* predicted at A-Level

#### **Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

#### **0088 – Medicine Application Statistics - 2021 cycle**

For a100 medicine 2021 entry, I was hoping to find out:

1. how many people applied
2. how many people got an interview
3. the number of places



4. the BMAT scores of applicants (S1,2,3) who have got an interview invitation 5. whether or not they are home students 6. what their interview score was

**Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

**0089 – Medicine Admission Statistics**

Please provide the following admission statistics for A100 under the Freedom of information act for the last two admission cycle 2020 and 2021 applicants interviewed

- 1) The number of grade 8/9s at GCSE. Not in A\*
- 2) A level predicted grade along with subjects
- 3) BMAT scores in all 3 sections
- 4) Interview scores
- 5) Whether they were given offers

**Response**

We only have the data for successful candidates for admissions cycle 2020. We had 12 successful applicants.

8/9 at GCSE	Predicted Grades	Subjects	BMAT	Interview Scores	Offers
10	A*A*A*A*	Biology, Chemistry, English Literature, Maths	6.2, 6.6., 4	9, 10, 8	Y
7	A*A*A*A*A*	Biology, Chemistry, Maths, Further Maths, Physics	6.5, 4.8, 3.5	7.5, 6, 6.5	Y
7	A*A*A*A*	Biology, Chemistry, Maths, Further Maths	7.4, 5.5, 4	7, 9, 9	Y



10	A*A*A	Chemistry, Maths, Biology	6.8, 5.5, 3	6, 8, 8	Y
N/A	N/A	N/A	4.3, 5.8, 4	9, 9, 9	Y
9	A*A*A*	Biology, Chemistry, Maths	4.3, 5.8, 3	6.5, 6, 8	Y
5	A*A*A	Biology, Maths, Chemistry	4.9, 5.1, 3	7, 7, 6	Y
2	A*	Biology	5.9, 6, 3.5	8.5, 7, 8	Y
5	A*A*A*A*	Biology, Chemistry, Maths, Further Maths	8.2, 7.3, 3	9, 8, 9	Y
9	A*A*A*A	Biology, Chemistry, Maths, Further Maths	5.4, 4.4, 2.5	8, 9,	Y
5	A*A*A*	Biology, Chemistry, Maths	6.2, 5.8, 4	6, 8, 9	Y
11	A* A* A*	Biology, Chemistry, Maths	5.6, 6, 3	6, 7, 7	Y

The information you requested for this year, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

### 0090 – College Investments

This is a formal request under the Freedom of Information Act 2000.

Could you please provide:

- (1) A list of companies which the College holds stocks and shares in, specifying how many shares are held and the approximate value of the shareholding.
- (2) A list of exchange traded funds, private equity funds, mutual funds, index funds, commodities, hedge funds, and bonds that the college has investments in, including the approximate value of each.
- (3) in the case of any indirectly held or fund-based investments a breakdown of the companies invested in through the fund, including the percentage of the total fund made up by each holding.
- (4) a list of properties that the college has investments, including the approximate value of each.
- (5) A list of any other investments the college holds, including the approximate value of each.



If you are to invoke Section 43 to withhold information in relation to any of these questions please note you must provide details of the exact FOIA exemption, details of who would be prejudiced by this information, and a public interest test justifying a conclusion with arguments for and against the release of the information.

If you are to invoke Section 12 to withhold information in relation to any of these questions please provide details of how locating, retrieving and extracting this information would exceed the appropriate limit of £450 as set out in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. Please also be aware of your duty under section 16 (1) of the Act to advise and assist me in narrowing my request to bring it within the appropriate limit.

**Response**

The response to your Freedom of Information Request is below.

1. The College does not hold any shares in individual companies – all investments are made via funds
- 2.

Fund	Value
CCLA Charities Ethical Investment Fund	£64,696,108
L&G Future World ESG Developed Index Fund	£19,412,064
L&G Global Emerging Markets Index Fund	£4,307,837
L&G Emerging Markets Bond Local Currency Index Fund	£3,012,416
L&G Emerging Markets Bond USD Index Fund	£2,858,001
L&G High Income Trust	£2,316,619
L&G Sterling Liquidity Plus	£16,526,074
CUEF	£2,100,000
UBS private equity legacy portfolio	£1,203,330
Cambridge University Feeder Fund legacy private equity	£318,508
Charity Property Fund	£5,595,551
Property Income Trust for Charities (PITCH)	£1,751,213

3. This information is publicly available on the relevant websites for all the above funds except the legacy private equity funds for which the following exemption applies: Exemption Section 43(2) of Freedom of Information Act Disclosure of the information would prejudice the commercial interests of a third party.

Please see:

CCLA: <https://www.ccla.co.uk/investment-solutions/fund/coif-charities-ethical-investment-fund>

L&G: refer to lgim fund centre eg <https://fundcentres.lgim.com/uk/en/fund-centre/Unit-Trust/Future-World-ESG-Developed-Index-Fund/>

Charity Property Fund: <https://www.cpfund.co.uk/property-portfolio/all-properties>

PITCH: <https://pitch.mayfaircapital.co.uk/property/>



4. Directly held property investments:

Property	Value (£)
Cambridge, 68 Trumpington Street	370,000
Cambridge, 69 Trumpington Street	500,000
Cambridge, 70 Trumpington Street	380,000
Cambridge, 71-72 Trumpington Street	590,000
Cambridge, 8 Wellington Street	705,000
Road Farm, Wendy	22,500
Road Farm Building Units	14,078
2 Tenison Avenue	1,104,000
6 Victoria Park	600,000

5. None

**0091 – Offer Statistics – 2021 Cycle**

For the 2020/2021 cycle, I was hoping to find out:

- a) how many people applied to this college
- b) how many people were offered
- c) how many people were offered, specifically for medicine

**Response**

The information requested, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution.

(As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

**0092 – College Fees Accepted in Cash**

- 1) Please state the total amount of fees your college accepted in cash (i.e., deposit of banknotes) in each of the last five financial years, and the current financial year to date.



- 2) This should include tuition fees, accommodation fees, course fees, and any other fees for which there is a centrally held financial record.
- 3) If you hold this information centrally and in machine readable form, please provide a breakdown of this total by the nationality of the students that made the payments, in terms of the total sum of cash payments, and the number of students of each nationality that paid in this manner. Please provide this information for each of the last five financial years, and the current financial year to date.
- 4) Please provide a copy of your college's internal guidance issued to staff on accepting fee payments in cash.

### Response

Please find attached an Excel spreadsheet, which contains the information about the fees our College accepted in cash in each of the last five financial years, and Anti-Money Laundering Guidance.

Month	Year	Amount	Bill Type	
January	2016	£700.00	Accommodation	Mexico
January	2016	£200.00	Accommodation	USA
January	2016	£200.00	Accommodation	USA
March	2016	£280.00	Accommodation	Hungary
April	2016	£500.00	Accommodation	Hungary
June	2016	£0.60	Accommodation	UK
June	2016	£4.20	Accommodation	UK
June	2016	£11.96	Accommodation	UK
June	2016	£0.70	Accommodation	UK
June	2016	£11.36	Accommodation	UK
FY 2015/16		£1,908.82		
Total Number of Cash payments received		10		
November	2016	£200.00	Accommodation	Hungary
January	2017	£200.00	Accommodation	Hungary
February	2017	£1,327.00	Accommodation	Poland
June	2017	£92.00	Accommodation	Hungary
FY 2016/17		£1,819.00		
Total Number of Cash payments received		4		
October	2017	£175.00	Accommodation	Korea
FY 2017/18		£175.00		
Total Number of Cash payments received		1		
Feb	2019	£200.00	Accommodation	China
Jan	2019	£175.00	Accommodation	USA
FY 2018/19		£375.00		
Total Number of Cash payments received		2		



## Anti-Money Laundering (AML) Guidance

### The Law

1. Money laundering is the process by which the proceeds of criminal or illegally obtained money are processed or spent to create the appearance that they have come from a legal source. The term “**money laundering**” covers several offences relating to the improper handling of funds that are the proceeds of criminal acts, or terrorist acts. It relates to both the activities of organised crime but also to those who benefit financially from dishonest activities such as tax evasion or receiving stolen goods.
2. The four main offences that may be committed under money laundering legislation are: (a) concealing, disguising, converting, transferring, or removing criminal property from anywhere within the UK; (b) entering into or becoming concerned in an arrangement which a person knows or suspects facilitates the acquisition, retention, use or control of criminal property by or on behalf of another person; (c) acquiring, using or possessing criminal property; and (d) doing something that might, prejudice an investigation - for example, falsifying or destroying a document.
3. There are also two 'third party' offences: (a) failing to disclose information relating to any of the above money laundering offences; and (b) tipping off (informing) someone who is, or who is suspected of being involved in money laundering activities in such a way as to reduce the likelihood of them being investigated or prejudicing an investigation. These offences may be committed by an organisation or by individuals working for an organisation.

### Charity Commission Guidance

4. The Charity Commission advises that in order to ensure that they are fulfilling their duty to manage their charity's funds properly, a charity's trustees need to know where the funds come from and take reasonable steps to ensure they:
  - **'identify'** - know who they are dealing with;
  - **'verify'** - where reasonable and the risks are high, verify identities;
  - **'know what the organisation's or individual's business is'** and can be assured this is appropriate for the charity to be involved with;
  - **'know what their specific business is with the charity'** and have confidence they will deliver what the charity wants them to; and
  - **'watch out'** for unusual or suspicious activities, conduct or requests.

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### Colleges

5. In the context of colleges, the two key areas where money laundering activities may occur are:
  - Payment of fees (including (a) using the proceeds of crime to pay fees and (b) requests for the return of fees paid in advance); and
  - Donations (including (a) large unexpected donations from unknown individuals, organisations or other sources; and (b) unexpected or unexplained requests for the repayment of all or part of a donation).

### College Guidance Statement

6. St Catharine's College is fully committed to compliance with the applicable provisions of the Proceeds of Crime Act 2002, the Terrorism Act 2000 and the Money Laundering Regulations 2007 and all amending legislation.





7. If the College suspects that money laundering may be taking place, it will submit a Suspicious Activity Report (SAR) to the National Crime Agency. The College recognises that:

- a SAR can provide crucial intelligence for law enforcement and can help to prevent a wide range of serious and organised crime and terrorist activities.
- Investigations are often based on multiple SARs, and a report from a school could be the missing piece of the puzzle.

### MRLO Responsibilities

8. The Bursar has been appointed as the College's money-laundering reporting officer ("**MLRO**"). The MLRO receives disclosures from anyone involved in the management of the College of any suspected money-laundering activities and is responsible for:

- receiving reports of suspicious activity from staff;
- considering all reports and evaluating whether there is - or seems to be - any evidence of money laundering or terrorist financing;
- reporting any suspicious activity or transaction to the National Crime Agency (**NCA**) by completing and submitting a SAR; and
- ensuring that proper records are maintained on all the relevant activities.

The College Accountant will act as temporary MLRO if the Bursar is not available. Both of their contact details are shown at the end of this document.

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### Fees

9. The College is vigilant as to the source of funds that are paid to the college and alert to unusual patterns of behaviour or activities. The list below sets out circumstances considered as potential "red flags". Whilst not conclusive evidence of money laundering, they will prompt the College to question whether additional due diligence is required to satisfy itself as to the legitimacy of the funds.

- **Transactions:** Transactions unusual because of their size, frequency or the manner of their execution, in relation to the parent's known business type or source of income
- **Structures:** Payments involving complex or illogical arrangements that make it unclear who is making the payment.
- **Third parties:** Payment of fees by companies, trusts, off-shore entities etc.
- **Assets:** The payer's assets seeming inconsistent with their known legitimate income.
- **Resources:** The payer's funds being made up of a disproportionate amount of private funding, bearer's cheques or cash, in relation to their socio-economic profile.
- **Identity:** The payer has taken steps to hide their identity or is difficult to identify.
- **Behaviour:** The payer seems unusually anxious to complete a transaction or is unable to justify why they need to make a payment quickly.
- **Political:** The payer is engaged in unusual private business given that they hold a prominent public title or function.
- **Documents:** Information or documentation is withheld by the payer or their representative or appears falsified.
- **Geographical Area:** The payer is native to, or resident in, a high risk country.

10. For anti-money laundering reasons, the College's standard terms and conditions state that payment of fees in cash is not acceptable.



### Development / Fundraising

11. The College carries out procedures that help it identify donors before accepting or entering into a relationship or transaction with them. The College will, where applicable:

- Identify the donor and verify their identity;
- take adequate measures where some donors need or want their privacy intact;
- accept that in some cases, the identity of the donor may not be easy to verify, in which case other measures need to be developed;
- continuously monitor the situation; and
- maintain proper records of all checks made.

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12. The list below sets out circumstances considered to be “red flags” in the context of development/fundraising. Whilst not conclusive evidence of money laundering, they will prompt the College to question whether additional due diligence is required to satisfy itself as to the legitimacy of the funds.

- **Transactions:** Transactions unusual because of their size, frequency or the manner of their execution, in relation to the donor's known business type or source of income
- **Structures:** Payments involving complex or illogical arrangements that make it unclear who is making the payment.
- **Third parties:** Payment by companies, trusts, off-shore entities etc. associated with a donor
- **Identity:** The donor has taken steps to hide their identity or is difficult to identify.
- **Behaviour:** The donor seems unusually anxious to complete a transaction or is unable to justify why they need to make a payment quickly.
- **Political:** The donor is engaged in unusual private business given that they hold a prominent public title or function.
- **Documents:** Information or documentation is withheld by the donor or their representative or appears falsified.
- **Geographical Area:** The donor is native to, or resident in, a high risk country.
- **Repayment:** unexpected or unexplained requests for the repayment of all or part of a donation.

### Procedures

13. Procedures to reduce risk to the college include:

‘Know your customer’ – the College has checks in place to verify the identity for the student, donor or other party dealing with the College. Satisfactory evidence of identity must be obtained and includes:

- Passport or visa
- Birth certificate
- Correspondence with students at their home address and for third parties,
- Letters or documents proving name, address and relationship.

If an organisation is not known to the College:

- Letter-headed documents and websites are checked
- Requests can be made for credit checks
- Or contact key sponsors to verify validity of contact.



It is the College's standard practice for all donations between £100,000 and £500,000 to be discussed with the Master and Bursar. All proposed donations above £500,000 are discussed with the Master and Bursar and can be referred to the University for consideration.

Cheques drawn on an unexpected or unusual source should always be verified with regard to validity of the source.

Electronic transfers received through Opayo and Transfermate are either fraud checked or identity checked by these systems.

Unusual or early payment requests are checked with the bank before acceptance.

### **Training**

14. Anti-Money Laundering training will be provided to staff working in relevant parts of the College (particularly the Finance Department and the Development Team).

### **Reporting**

15. If anyone at the College knows, suspects or has reasonable grounds for thinking or suspecting that a person is engaged in money laundering or terrorist financing, they must report such matters to the MLRO immediately, including the following information:

- Details of the people involved;
- type of transaction;
- the relevant dates;
- why there is suspicion;
- when and how activity is undertaken; and
- likely amounts, etc.

16. Once the MLRO has evaluated the disclosure or other information, they will determine if there are reasonable grounds for suspecting money laundering and whether any further investigations need to take place.

17. If the MLRO concludes that there are reasonable grounds to suspect money laundering is taking place, the College will make a SAR to the NCA.

### **Record keeping**

18. All internal reports to the MLRO and all SARs made by the MLRO to the NCA will be retained for a minimum of five years.

### **MLRO Contact Details**

#### **The Bursar or in their absence: The College Accountant**

St Catharine's College, Cambridge

Email: [bursar@caths.cam.ac.uk](mailto:bursar@caths.cam.ac.uk)

Tel: 01223 338300

### **0093 – College Staff Redundancies (Response in red)**

The response to your Freedom of Information Request is below.



- (1) The total number of non-academic staff on full-time and part-time contracts employed by the College as of the 26th of February 2020.  
**144**
- (2) The total number of non-academic staff on full-time and part-time contracts employed by the College as of the 26th February 2021.  
**133**
- (3) The total number of non-academic staff on full-time and part-time contracts made redundant by the College in the year prior to 26th February 2021 broken down by department.  
**None**
- (4) The total number of non-academic redundancy notices made by the College in the year prior to 26th February 2021, broken down by department.  
**None**
- (5) The total number of non-academic staff that have taken voluntary redundancy in the year prior to 26th February 2021, broken down by department.  
**None**
- (6) The total number of non-academic staff on fixed-term contracts whose contracts have expired in the year prior to 26th February 2021 which have not been renewed by the College, broken down by department.  
**Music – 1**  
**Catering & Conferencing – 3**  
**HR - 1**
- (7) The total number of non-academic staff employed by the College on full-time and part-time contracts, that the College plans to make redundant between the 26th February and 26th April 2021, broken down by department.  
**None**

#### **0094 – Employment Conditions 2021**

1. As of February 26th 2021, the exact lowest hourly wage (excluding benefits) paid by the college to workers (employees or casual workers), over the age of 18, who are not trainees or apprentices, not including holiday pay.  
**£8.72 – National Living Wage (Governmental rate) paid to Casual catering workers only. All permanent staff are paid Real Living Wage (£9.50) or above.**
2. As of February 26th 2021, the number of workers (employees or casual workers), if any, in the college in non-academic/administrative positions who are over the age of 18 and paid below £9.50 per hour.  
**0 – No Casual catering workers employed as at 26 February 2021 due to National Lockdown**



3. As of February 26th 2021, the percentage of workers (employees or casual workers) in the college in non-academic/administrative positions who are over the age of 18 and paid below £9.50 per hour.  
**0%**
4. The name(s) of any external employment agencies used to provide staff in the two years prior to January 2021.  
**Blue Arrow Ltd Interaction Recruitment plc**  
**Select Hospitality**  
**The One Group**  
**University of Cambridge Human Resources Division**
5. If the college uses any external employment agencies to provide staff, the number of contracted staff who worked 2 or more hours a day, in any day of the week, for 12 or more consecutive weeks, in the year prior to February 1st 2020.  
**No temp staff were employed for 12 or more consecutive weeks in this period.**
6. If the college uses any external employment agencies to provide staff, the number of contracted staff who worked 2 or more hours a day, in any day of the week, for 12 or more consecutive weeks, in the year prior to February 1st 2020, who were paid below £9.50 per hour.  
**No temp staff were employed for 12 or more consecutive weeks in this period.**
7. The total number of staff who earned over £50,000 in the most recent financial year.  
**7**
8. The total number of staff who earned over £80,000 in the most recent financial year.  
**1**

**0095 – Statistics of Number of Parents / Nominated Persons Contacted by the University Regarding Student Mental Wellbeing**

Following a spate of sudden student deaths in 2018, an 'opt-in scheme' was pioneered by the University of Bristol as part of a set of measures aimed at preventing suicide. In 2019, a coroner wrote to the Department for Education and Minister for Suicide Prevention suggesting that these measures might be shared throughout the sector. I am now seeking to establish the extent to which 'opt-in' has been subsequently adopted and/or utilised.

The 'opt-in' or 'consent at registration' scheme implemented by Bristol University comprises an additional personal information sharing agreement that supplements when information might be shared. It gains consent at annual registration for the university to contact a 'safe and nominated' parent, guardian or friend in situations that are not emergencies, but where staff have serious concerns that something bad might happen to an enrolled student, and/or where their health, wellbeing or welfare could be affected. Essentially it involves lowering the bar at which parents or nominated others could be contacted by a designated professional at the university, from 'vital interests' to 'serious or significant concerns'. It could for example apply in cases of trauma or distress associated with suspension / expulsion / non-attendance / mental health issues etc.



To qualify as 'opt-in' a scheme must be optional and additional to the regular emergency contact protocol. The latter is compulsory and typically restricted to serious incidents and/or emergency situations, that may present an imminent threat to a student's vital interests. Further particulars can be found at:

<http://www.bristol.ac.uk/contacting-people/parent/>

<https://thetab.com/uk/2018/09/20/these-are-the-unis-with-policies-to-tell-parents-if-students-are-suicidal-81552>

<https://thetab.com/uk/bristol/2019/10/31/93-of-new-bristol-students-opt-in-to-mental-health-scheme-37916>

This important scheme has been implemented at a number of universities, and perhaps at your institution as well. If so, please provide me with the following information as absolute numbers and percentages.

For each academic period (2018-19, 2019-20 and 2020-21) and year-of-study (e.g. 1st year, 2nd year, 3rd year) sub-division:

- How many students opted-in at registration?
- How many students subsequently rescinded their consent?
- How many times was the opt-in consent used to contact somebody?
- How many times was use of the opt-in consent considered, but with you deliberately choosing not to contact a parent or nominated individual?

### **Response**

St Catharine's College has not implemented the 'opt-in' scheme and so this information is not held. The College is continually reviewing and expanding its welfare provision and processes, in line with student needs and best practice. As part of this, we will explore how to implement an opt-in scheme, whether at College level or as part of the wider University.

### **0096 – Student Inter-Household Mixing During the Pandemic**

Could you please provide me with:

- a) your College's visitor and inter-household mixing policies from the beginning of Michaelmas 2020; and/or, more specifically, COVID-related document(s) which contain details of mixing between student households and the permissibility of external guests in the period between the start of term and the enactment of the November national lockdown;
  - i) if the policy or policies changed at any point between the start of term and the enactment of the November national lockdown, please enclose all relevant documents;
- b) your College's proposed 'roadmap' out of lockdown; and/or, more specifically, document(s) which contain details of the proposed visitor and inter-household mixing;



c) the weekly breakdown of positive COVID cases in your College for the first 5 weeks of Michaelmas term.

**Response**

The response to your Freedom of Information Request is below.

a) your College's visitor and inter-household mixing policies from the beginning of Michaelmas 2020; and/or, more specifically, COVID-related document(s) which contain details of mixing between student households and the permissibility of external guests in the period between the start of term and the enactment of the November national lockdown;

[Visitors at St Catharine's v1 October2020 FINAL.pdf](#)

[Guidance for student households](#)

i) if the policy or policies changed at any point between the start of term and the enactment of the November national lockdown, please enclose all relevant documents;

[Visitors at St Catharine's v2 October2020 FINAL.pdf](#)

[Visitors at St Catharine's v3 November2020.pdf](#)

[Meeting in person at St Catharine's v1 November2020.pdf](#)

b) your College's proposed 'roadmap' out of lockdown; and/or, more specifically, document(s) which contain details of the proposed visitor and inter-household mixing;

[Provisional Guidance: Spring 2021 Roadmap](#)

c) the weekly breakdown of positive COVID cases in your College for the first 5 weeks of Michaelmas term.

Week	Total number of students and employees at St Catharine's	<a href="#"><u>Sub-set identified through asymptomatic testing of students</u></a>
5–11 October <sup>1</sup>	0–5 <sup>5</sup>	0–5
12–18 October <sup>1</sup>	0–5	0–5
19–25 October <sup>2</sup>	16	6
26 October–1 November <sup>2</sup>	9	0–5
2–8 November <sup>2</sup>	0–5	0–5

Key

<sup>1</sup> Denotes asymptomatic testing programme requiring two completed tests for each pool of students.

<sup>2</sup> Denotes asymptomatic testing programme requiring a completed test from half of each pool of students.

<sup>3</sup> Denotes asymptomatic testing programme requiring a completed test from all students in College accommodation and privately registered households.

<sup>4</sup> Denotes asymptomatic testing available on an individual basis for students returning to Cambridge (both College and private accommodation).

<sup>5</sup> See notes below about the use of 0–5.



Where small numbers of cases are reported (five or fewer), this is denoted by '0–5', in order to protect the privacy of these individuals in line with Freedom of Information best practice.

**0097 – H100 Engineering Admissions Statistics 2019-2020**

Under the FOIA, I request the following statistics about home applicants to H100 Engineering at St Catharine's College:

- The distribution of ENGAA and interview scores of all applicants to the college
- The distribution of ENGAA and interview scores of offer holders
- The distribution of ENGAA and interview scores of unsuccessful applicants

I request this data for the 2019, 2020 and 2021 entry UCAS cycles. I wish for the distributions to include the mean, median, minimum, maximum, lower quartile and upper quartile of scores. If you are unable to provide some of this information, please include an explanation.

**Response**

We only have the data for successful candidates for admissions cycle 2019 and 2020.

Please find attached a spreadsheet with the distribution of ENGAA and interview scores of offer holders. The way ENGAA scores are reported has changed and the figures for 2019 and 2020 are not comparable.

The information you requested for this year, insofar as it is held (noting that the current undergraduate applications cycle is ongoing), is exempt under section 36(2)(c) of the Act because its disclosure would be likely to prejudice the effective conduct of public affairs, in this case the integrity of the College's applications and admissions process which form a fundamental part of its mission as an educational institution. (As the information requested is statistical in nature, the opinion of the qualified person did not need to be sought for this application of section 36.) The current undergraduate applications cycle is ongoing and applications are still being submitted and assessed. The College considers that the disclosure of detailed statistics about applications made within the current cycle would be likely to prejudice the notion of a fair and confidential admissions process whereby each applicant has the same information at their disposal and partial granular data is not disclosed to specific members of the public while the process is ongoing. As this is a qualified exemption, the College has considered whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The College considers that, while some people might have an understandable private interest in these statistics, there is no genuine public interest in them when set against the extensive statistical information available about previous admissions cycles published at <https://www.undergraduate.study.cam.ac.uk/apply/> statistics, coupled with the prevailing public interest in maintaining a level playing field in terms of the information available to all applicants.

	2019	2020
Mean ENGAA Section 1	12.15	
Median ENGAA Section 1	11.8	
Maximum ENGAA Section 1	16.6	





Minimum ENGAA Section 1	8.4	
Lower Quartile ENGAA Section 1	9.53	
Upper Quartile ENGAA Section 1	14.9	
Mean ENGAA Section 1A		5
Median ENGAA Section 1A		5.1
Maximum ENGAA Section 1A		9
Minimum ENGAA Section 1A		1.9
Lower Quartile ENGAA Section 1A		3.88
Upper Quartile ENGAA Section 1A		5.7
Mean ENGAA Section 1B		6.14
Median ENGAA Section 1B		6.7
Maximum ENGAA Section 1B		9
Minimum ENGAA Section 1B		1
Lower Quartile ENGAA Section 1B		5.18
Upper Quartile ENGAA Section 1B		7.95
Mean ENGAA Section 2	9.75	7
Median ENGAA Section 2	9	6.7
Maximum ENGAA Section 2	13	9
Minimum ENGAA Section 2	8	4
Lower Quartile ENGAA Section 2	8	5.8
Upper Quartile ENGAA Section 2	11.25	9
Mean Interview Score	7.6	8.24
Median Interview Score	8	8.5
Minimum Interview Score	4.5	6
Maximum Interview Score	10	10
Lower Quartile Interview Score	7	8
Upper Quartile Interview Score	8.5	9

### 0098 – Serious Incident Statistics (Response in red)

The response to your Freedom of Information Request is below.

For each of the academic periods 2018-19, 2019-20 and 2020-21:

- a) How many serious incident investigations has St. Catherine's College conducted?  
0-5
- b) How many serious incident reports were produced?  
0-5



- c) How many serious incidents involved a fatality?  
0-5
- d) How many serious incident reports and/or their findings has St. Catherine's College shared with other institutions?  
0-5
- e) How many serious incident reports and/or their findings have other institutions shared with you?  
0-5

**0099 – Serious incident statistics (Response in red)**

The response to your Freedom of Information Request is below.

For the following questions please could St Catharine's College answer separately for the financial years 2019-2020 and 2020-2021:

- How much money did St Catharine's College contribute to the University Counselling service?  
2019/20 - £25,811.02  
2020/21 - £26,552.84
- How much money did St Catharine's College spend on in-college mental health services eg college counselling, mental health talks (excluding funds given to JCR/MCRs)  
2019/20 - £86,281.47  
2020/21 - £126,084.81

In addition:

Does St Catharine's College have any (emergency) mental health funds that students can access?  
No

If so:

- What is the maximum amount of money a student can withdraw from the (emergency) mental health funds  
N/A
- How many students received support from St Catharine's College's (emergency) mental health funds in 2019  
N/A
- How many students received support from St Catharine's College's (emergency) mental health funds in 2020  
N/A

**0100 – College Counselling Provision (Response in red)**

The response to your Freedom of Information Request is below.

1 - How many Counsellors does the College hire from an external Counselling provider to provide counselling or therapy for students during full term time?

4



2 - The name of the agency or company which the College is hiring Counsellors from.

The counsellors are all self employed

3 - The hours of counselling the college hires external counsellors for during a week of full term.  
Our arrangement with the external counsellors does not dictate a minimum or maximum number of hours, but is based on need within the student community.

4 - The skills or qualifications each of the College's counsellors have and to what level.

MA/Ad Dip Integrative Psychotherapy

Ad Dip Psychodynamic Counselling

Ad Cert Psychodynamic Psychotherapy and Counselling

PG Dip Psychodynamic Counselling

5 - Does the College provide any other therapy or mental health support further to Counselling for students in the college for example nurses, therapists etc? Please list any.

The College has a Health and Welfare team comprised of the College Nurse, Chaplain and Welfare Officer.

The College also works closely with an external Mental Health Advisor and CBT Therapist who students can be referred to.

6 - The skills or qualifications any of these employees hold and to what level.

The welfare team have a breadth of experience in supporting students with their mental health and wellbeing including attending training courses such as Mental Health First Aid and Safeguarding.

Mental Health Advisor- Registered Mental Health Nurse

CBT Therapist- Cognitive Behavioural Psychotherapist, EMDR Therapist, Registered Mental Health Nurse, Registered General Nurse

7 - Does the College have any Counsellors who work for the University's Counselling Service?

No

### **0101 – College Charter and Ordinances**

Please can you make available the current College Ordinance Book containing all the college Ordinances currently in force as described in paragraph 2 of statute III. Please can you also make available the current College charter, if the original charter of 1475 published on the College website has been subsequently amended/replaced.

#### **Response**

Please find attached the current College Ordinance Book and the current College charter (there have been no amendments to the original charter of 1475).

#### **Royal Charter of St Catharine's College, Cambridge**

Edward, by the grace of God King of England and France and Lord of Ireland, to all those to whom these presents shall come, greeting.



**WHEREAS**

(1) our beloved clerk Robert Wodelarke, professor of theology, has founded, established, constructed and ordained a certain dwelling-house with appurtenances in our town of Cambridge in a certain street called Mill Street, within our University of Cambridge, to the honour of God and the blessed Virgin Mary and the holy and glorious Virgin and Martyr Catharine, for one master and three fellows or more to live in the said dwelling-house within the said university for evermore to study philosophy and theology; and

(2) he proposes to name that dwelling-house with appurtenances the Hall of Saint Catharine the Virgin, and has placed in the said Hall a master and three fellows and has established the said master as Master of the Hall and of those fellows, as we understand from the humble information of the said Robert Wodelarke earnestly seeking our grace in the above matters.

We, earnestly considering the pious and praiseworthy intent of the said Robert Wodelarke and most zealously commending it to God, accept, APPROVE AND RATIFY and by these our letters patent for all future time, by our own special grace and of our certain knowledge and free will, CONFIRM the said foundation, establishment, construction, constitution and ordinance for ourselves and our heirs and successors as kings of England.

And furthermore of our especial grace, WE HAVE GRANTED, and for ourselves and our heirs and successors as kings of England HEREBY ORDAIN AND GRANT:

(1) that the said Hall of Saint Catharine the Virgin shall be established as a perpetual college and a perpetual society and company in substance and in name for ever firmly incorporated and united for a master and three or more fellows within the aforesaid University;

(2) that the said college, society or company shall be named and called the Hall of Saint Catharine the Virgin within the University of Cambridge, and shall be so called in perpetuity;

(3) that the said master and fellows of the Hall of Saint Catharine the Virgin within the University of Cambridge as they now are and all their successors who shall be there in the future shall have perpetual succession and capacity;

(4) that the said master and fellows shall be persons suitable and with full capacity in law to have, hold, acquire, enjoy and purchase in that name lands and tenements, rents, reversions, possessions and services of whatever kind with their appurtenances from any person or persons whatsoever in fee and perpetuity having, holding, acquiring and enjoying for themselves and their successors in mortmain in perpetuity;

(5) also that the said master and fellows and their successors in perpetuity shall have a chest or tower, and other statutes and ordinances and other college appurtenances of whatever kind according to the form and effect of the statutes, ordinances, arrangements and dispositions by the said Robert Wodelarke and his executors in that regard duly made, declared and ordained or to be made declared and ordained;

(6) And that the said master and fellows shall have a common seal to serve for themselves and the business of the said College forever;

(7) And also that the said master and fellows and their successors may sue and be sued in the name of the master and fellows of the Hall of Saint Catharine the Virgin within the University of Cambridge and shall answer and be answered in all courts and tribunals in all types of legal action, personal, real and mixed, before any judges whatsoever whether spiritual or temporal and before all royal courts of ourselves and our successors and all other courts whatsoever.

And furthermore, in order that the aforesaid master and fellows and their successors should more especially beseech almighty God, in whose hand are the hearts of kings, for our healthy estate while we live, and that they should pray more devotedly for our soul after our death, WE HAVE GRANTED AND GIVEN, of our own free will and by our own especial and abundant grace, AND BY THESE



PRESENTS DO GRANT AND GIVE for ourselves and our heirs to the aforesaid master and fellows of the Hall of St Catharine the Virgin within the University of Cambridge and their successors, a licence that they and their successors may acquire, receive, possess and enjoy in fee and perpetuity, to have and to hold for themselves and their successors forever all kinds of lands, tenements, rents, reversions, or possessions which are not held from us directly in chief, with their appurtenances generally and severally to the value of forty marks a year after deductions, from any person or persons wishing to give, bequeath, grant or assign such rights to them.

And furthermore WE HAVE GIVEN AND BY THESE PRESENTS DO GIVE a special licence to all such person or persons abovementioned that they may give, bequeath, grant or assign to the aforesaid master and fellows and their successors all such lands, tenements, rents, reversions, possessions and services abovementioned with appurtenances so that the said master and fellows shall have hold, received and enjoy such lands and rights in mortmain in perpetuity and without any inquisition upon a writ ad quod damnum or any other royal writ or mandate whatsoever or any other royal letters patent to be brought or prosecuted in this matter; and without any claim, impediment, interference, disturbance, molestation or interruption, whether by any judges, sheriffs, coroners, escheators or other of our bailiffs or officers or those of our heirs or successors, notwithstanding any statute against placing lands in mortmain or any other statutes, ordinances or provisions, and notwithstanding that express mention is not made herein of other grants made by us to the said Robert Wodelarke before this time, or that we are insufficiently informed on any matter.

IN WITNESS WHEREOF we have ordered these our letters patent to be made in the presence of Edward our firstborn son, Prince of Wales and keeper of England, at Westminster the sixteenth day of August in the fifteenth year of our reign (1475). By the king himself, and on that date by the authority of Parliament.

*Source Mills & Reeve Feb 2008 (SPS)*

**Ad quod damnum** is a Latin phrase meaning "According to the harm" or "appropriate to the harm." It is used in [tort law](#) as a measure of [damage](#) inflicted, and implying a [remedy](#), if one exists, ought to correspond specifically and only to the damage suffered. WIKIPEDIA 0208 SPS

## St Catharine's College

### ORDINANCES

As of 19 March 2021

1. Elections to Fellowship ..... Mins 148/66 & 159/66, amend 133/06 & 155/06
2. Nominations Committee ..... Mins 32/68, 43/68 & 53/68, am. .... 161/69 & 177/69; repealed 99/06 & 107/06 [this ordinance is no longer in force]
3. John Hamlin Fund & Travel Scholarship .....  
..... Mins 114/71 & 130/71, amend. 187/72 & 3/73, 55/84 & 76/84
4. Hutton Buscel Church Graveyard Fund ..... Minutes 162/71 & 174/71
5. Jacobson Prize Fund ..... Minutes 175/71 & 188/71
6. Chapel Clerkship ..... Minutes 41/79 & 52/79
7. Dean of Chapel ..... Minutes 160/80 & 2/81
8. Gooderson Memorial Fund ..... Minutes 108/83 & 122/83
9. Portway Fund ..... Minutes 37/84 & 56/84
10. Research Fellowships ..... Minutes 55/84 & 76/84;  
..... repealed 14/08 & 31/08 [this ordinance is no longer in force]
11. Discipline Committee ..... Mins 55/84 & 76/84; repl. 83/96 & 116/96,



- ..... amend 75/14 & 86/14; repl. 87/15 & 104/15; amend 6/20 & 26/20
12. Stéphane Francis Fund ..... Minutes 112/85 & 129/85
13. Harold Ridgeon Fellowship ..... Minutes 140/85 & 156/85
14. Cuthbert Casson Fund ..... Minutes 7/86 & 23/86
15. Mews Fund ..... Minutes 8/86 & 24/86
16. J. & O. Lloyd Fund ..... Minutes 27/86 & 38/86
17. Silk Bequest (Chapel) Fund  
& Silk Bequest (Chapel Music) Fund ..... Minutes 43/86 & 65/86
18. David Roebuck Fund ..... Minutes 44/86 & 66/86
19. Engineering Members Fund ..... Minutes 45/86 & 67/86
20. Overseas Bursary Fund ..... Mins 99/87 & 124/87; repl. 74/99 & 83/99
21. Jeremy Haworth Memorial Fund ..... Minutes 75/89 & 88/89
22. Christopher MacGregor Memorial Fund ..... Minutes 75/89 & 88/89
23. Fellow Commonerships ..... Minutes 75/89 & 88/89
24. Sydney Smith Memorial Fund ..... Mins 44/90 & 57/90, amend. 43/17 & 60/17
25. R. Wylie Gregory Fund ..... Minutes 61/90 & 83/90
26. Violet & Ian Campbell Memorial Fund .....  
..... Mins 99/92 & 101/92; repl. 5(i)/97 & 13/97
27. Exact Scientists Fund ..... Mins 119/92 & 129/92; amend 74/16 & 95/16
28. Peter Le Huray Memorial Fund ..... Minutes 10/93 & 27/93
29. George Reeve Fund ..... Minutes 11/93 & 28/93
30. Arthur Andersen Prize Fund ..... Minutes 50/93 & 70/93
31. Ralph Vickers Memorial Fund ..... Minutes 84/93 & 106/93
32. College Lectureships ..... Mins 40/94 & 61/94, cor. 88(iii)/04, 100(i)/04  
..... amend. 160/06 & 172/06
33. Bibby Fellowship and Lectureship Fund ..... Minutes 41/94 & 62/94,  
..... amend 47/12 & 81/12, amend. 79(i)/20 & 94(i)/20
34. Eric Stokes Fund ..... Minutes 56/95 & 73/95
35. Peter Boizot Fund ..... Minutes 94/95 & 117/95
36. Academic Staff ..... Minutes 3/96 & 20/96
37. Kemp-Gooderson Fund ..... Minutes 4/96 & 21/96, amend 174(ii)/20 & 5(ii)/21
38. Mooting Prize Fund ..... Minutes 5/96 & 22/96
39. Ivan O'Dell Graduate Studentship Fund ..... Minutes 84/96 & 117/96
40. Thriplow Charitable Trust Graduate Support Fund ..... Minutes 180/96 & 192/96
41. Alan Battersby Graduate Support Fund ..... Mins 5(ii)/97 & 14/97;  
..... repealed 46/12 & 80/12 [this ordinance is no longer in force]
42. Alan Battersby Chemistry Prize ..... Minutes 15/97 & 32/97;  
..... repealed 46/12 & 80/12 [this ordinance is no longer in force]
43. Richard Fellingham Lectureship Fund ..... Minutes 54/97 & 73/97
44. Medical Sciences Prize Fund ..... Minutes 20/99 & 31/99
45. Dudley Robinson Engineering Bursary Fund ..... Minutes 36/99 & 53/99
46. Bevil Mabey Lectureship Fund ..... Minutes 9/01 & 22/01
47. Neville Burston Organ Scholarships Fund .....  
..... Mins 48/02 & 63/02, amend 124/11 & 157/11
48. Peter Le Huray and Sydney Smith Music Fund ..... Minutes 2/03 & 15/03,
49. Benavitch Fund for Business Studies .....  
..... Mins 88(ii)/04 & 100(i)/04; amend 74/05 & 94/05; amend 75/16 & 96/16



50. Sir Harvey McGrath Lectureship Fund ..... Mins 100(ii)/04 & 118/04;  
..... amend 142/16 & 165/16
51. Richard Burston Bursary Fund ..... Minutes 68/05 & 93/05
52. Jacobson Fund for International Law ..... Minutes 11/06 & 34/06  
..... amend 27(iv)/20 & 47(iv)/20
53. Eric Allen Bursary Fund ..... Minutes 68/06 & 83/06
54. Lauterpacht Prize in Public International Law Fund .... Minutes 144/06 & 164/06
55. Sean Mulherin Prize Fund ..... Minutes 144/06 & 165/06
56. Stephen Hinchliffe Dissertation Prize Fund ..... Minutes 144/06 & 166/06
57. Bishop Browne Prize Fund ..... Minutes 182/06 & 3/07
58. Hutcherson Prize Fund ..... Minutes 182/06 & 4/07
59. Robert Comline Prize Fund ..... Minutes 6/07 & 25/07
60. Tasker Prize Fund ..... Minutes 6/07 & 26/07
61. Weaver Prize Fund ..... Minutes 6/07 & 27/07
62. Wilshaw Bursary Fund ..... Minutes 6/07 & 28/07
63. Rushton Fellowship Fund ..... Minutes 45/07 & 60/07
64. Declaration of Interests ..... Mins 113/07 & 130/07, repealed 140/10 & 153/10  
..... [this ordinance is no longer in force]
65. Philip Bowring Fund ..... Mins 136/07 & 145/07, amend 23/13 & 41/13;  
..... amend 120/13 & 139/13; amend 145/17 & 176/17, amend 174(iv)/20 & 5(iv)/21
66. William Balchin Fund ..... Minutes 196/07 & 4/08
67. Research Fellowships ..... Minutes 14/08 & 31/08
68. Nicholas Prize Fund ..... Minutes 24/08 & 37/08
69. Palmer Prize Fund ..... Minutes 24/08 & 37/08
70. Adderley Prize Fund ..... Minutes 56/08 & 72/08
71. T.W. Armour Prize Fund ..... Minutes 56/08 & 72/08
72. Martin Steele Memorial Award Fund ..... Minutes 56/08 & 72/08
73. Sir John Baker Lectureship Fund ..... Minutes 144/08 & 156/08
74. Tom Ivory Fund ..... Mins 72/09 & 88/09; amend 125/11 & 158/11
75. Corrie Prize Fund ..... Minutes 112/09 & 129/09
76. Alexandria Prize Fund ..... Minutes 147(i)/09 & 5/10
77. Drury-Johns Prize Fund ..... Minutes 147(ii)/09 & 5/10
78. Gus Caesar Prize Fund ..... Minutes 147(iii)/09 & 5/10
79. Alfred Steers Fieldwork Award Fund ..... Minutes 147(iv)/09 & 5/10
80. Belfield Clark Prize Fund ..... Minutes 56/10 & 75/10
81. Hardy Award Fund ..... Minutes 56/10 & 75/10
82. D.W. Morgan Prize Fund ..... Minutes 56/10 & 75/10
83. Sayers Prize Fund ..... Minutes 56/10 & 75/10
84. John Spencer Wilson Fund ..... Mins 56/10 & 75/10; amend 99/13 & 117/13
85. William Balchin Travel Fund ..... Minutes 90/10 & 104/10
86. Brimlow Prize Fund ..... Minutes 90/10 & 104/10
87. Raymond Driver Prize Fund ..... Minutes 90/10 & 104/10
88. Jarrett Fund ..... Minutes 90/10 & 104/10
89. Lairmore Prize Fund ..... Minutes 90/10 & 104/10
90. Master's Sizar Fund ..... Minutes 90/10 & 104/10



91. D.O. Morgan Fund for Veterinary Science ..... Minutes 105/10 & 123/10
92. Conflicts of Interest ..... Minutes 140/10 & 153/10
93. Richard Edis Travel Fund ..... Minutes 147/10 & 163/10
94. Tunku Centenary Fund .... Minutes 165/10 & 4/11, amend 35(iii)/21 & 50(iii)/21
95. Karen Kerslake Memorial Prize Fund ..... Minutes 6/11 & 18/11
96. Lacey Prize Fund ..... Minutes 20/11 & 36/11
97. Holden Fellowship ..... Minutes 20/11 & 37/11
98. Mennell Prize Fund ..... Minutes 38/11 & 52/11
99. Bruno Laurent Memorial Prize Fund ..... Minutes 53/11 & 70/11
100. Higham Prize Fund ..... Minutes 54/11 & 70/11
101. Legal Education Support Fund ..... Minutes 71/11 & 89/11
102. T.R. Henn Fund ..... Mins 71/11 & 89/11; repl. 28/15 & 46/15
103. Cousens Fellowship ..... Mins 117/11 & 150/11, amend 117/19 & 141/19  
..... repealed 27(iii)/20 & 47(iii)/20 [this ordinance is no longer in force]
104. Dudley Robinson Fellowship Fund ..... Minutes 118/11 & 151/11
105. 1960 Graduates' Bursary Fund ..... Minutes 119/11 & 152/11
106. 1973 Members' Bursary Fund ..... Minutes 120/11 & 153/11
107. Beringer Bursary Fund ..... Minutes 121/11 & 154/11
108. Birfield Memorial Trust Fund ..... Minutes 122/11 & 155/11
109. Drury Memorial Fund ..... Minutes 123/11 & 156/11
110. Ivo Forde Prize Fund ..... Minutes 126/11 & 159/11
111. Posener Memorial Fund ..... Minutes 127/11 & 160/11
112. R.S. Briggs Prize Fund ..... Minutes 162/11 & 184/11
113. John Colquhoun Memorial Fund ..... Minutes 163/11 & 185/11
114. 1985 Appeal Bursaries Fund ..... Minutes 164/11 & 186/11
115. Robert Barnes Memorial Fund ..... Minutes 165/11 & 187/11
116. Helen Cawthray Memorial Fund ..... Minutes 166/11 & 188/11
117. Robin Gold Travel Fund ..... Minutes 167/11 & 189/11
118. Bhav Patel Memorial Fund ..... Minutes 168/11 & 190/11
119. Pennell-Westcott Travel Fund ..... Minutes 169/11 & 191/11
120. Portway Bequest (Sports) Fund ..... Mins 170/11 & 192/11,  
..... amend 64/17 & 84/17
121. Alan Battersby Fund ..... Minutes 46/12 & 80/12
122. American Friends Fund ..... Minutes 170/12 & 201/12
123. Nicholas Handy Fund ..... Minutes 171/12 & 202/12
124. Keatley Fund ..... Mins 172/12 & 203/12, amend 115/19 & 139/19,  
..... amend 164/20 & 183/20
125. Richard Walduck Prize Fund ..... Minutes 78/13 & 97/13
126. Sherlock Library Fund ..... Minutes 79/13 & 98/13
127. Leslie Thomas Topsfield Travel Fund ..... Minutes 119/13 & 138/13
128. Philpott Fund ..... Minutes 158/13 & 178/13
129. Peter Boizot Clubs & Societies Fund ..... Mins 159/13 & 179/13,  
..... amend 65/17 & 85/17
130. Dawson Family Teaching Fund .... Mins 194/13 & 4/14; amend 105/15 & 122/15
131. Senior Tutor's Counselling Fund ..... Minutes 194/13 & 5/14
132. Doty Fieldwork Award Fund ..... Minutes 25/14 & 45/14
133. Michael Farrant Memorial Fund ..... Minutes 123/14 & 142/14,  
..... amend 174(iii)/20 & 5(iii)/21





134. James Lloyd Bursary Fund .....	Minutes 5/15 & 25/15
135. John Pettigrew Bursary Fund .....	Minutes 6/15 & 26/15
136. Harold Halsey Hull Award Fund .....	Minutes 7/15 & 27/15
137. Figgis Memorial Fund .....	Minutes 142/15 & 160/15
138. Ostrer Fund .....	Minutes 142/15 & 161/15
139. Dame Jean Thomas Scholarship .....	Minutes 183/15 & 4/16
& Research Fellowship Fund .....	amend 209/19 & 230/19, amend 174(i)/20 & 5(i)/21
140. Allan Garraway (Boat Club) Fund .....	Minutes 53/16 & 72/16
141. John Shakeshaft Prize Fund .....	Minutes 143/16 & 166/16
142. John Shakeshaft Research Fellowship Fund .....	Minutes 44/17 & 61/17
143. Sherlock Bursary Fund .....	Minutes 45/17 & 62/17
144. Student Support Fund .....	Minutes 66/17 & 86/17
145. Hilary Morse Bursary Fund .....	Minutes 67/17 & 87/17
146. John Shakeshaft Bursary Fund .....	Minutes 88/17 & 107/17
147. Rasa Prize Fund .....	Minutes 146/17 & 177/17
148. Choral Scholarships Fund .....	Minutes 147/17 & 178/17,
.....	amend 167/18 & 201/18
149. Timothy Russell (Racquet Sports) Fund .....	Minutes 148/17 & 179/17
150. Delegation of Authority .....	Minutes 91/18 & 113/18, amend 116/19 & 140/19
.....	amend 95/20 & 110/20
151. Martin Reeve Smith Memorial Fund .....	Minutes 164/18 & 198/18
152. Friends of the Girls' Choir Fund .....	Minutes 165/18 & 199/18
153. Instrumental Scholarships Fund .....	Minutes 166/18 & 200/18
154. Graduate Support Fund .....	Minutes 22/19 & 36/19
155. John Alexander Bergin Memorial Fund .....	Minutes 37/19 & 64/19
156. Harding Distinguished Scholars Fund .....	Minutes 65/19 & 88/19,
.....	amend 168/19 & 195/19
157. Chapel Support Fund .....	Minutes 27(i)/20 & 47(i)/20
158. Endowment Support Fund .....	Minutes 27(ii)/20 & 47(ii)/20
159. Dr Stuart Cousens Fund .....	Minutes 27(iii)/20 & 47(iii)/20
160. Audit Committee .....	Minutes 48/20 & 64/20
161. Nedas Family Travel Fund .....	Minutes 79(ii)/20 & 94(ii)/20
162. Town & City Properties Research Fellowship Fund .....	Minutes 79(iii)/20
.....	& 94(iii)/20
163. Simmons & Simmons Fund .....	132(i)/20 & 152(i)/20,
.....	amend 14(iv)/21 & 30(iv)/21
164. Johns Memorial Fund .....	132(ii)/20 & 152(ii)/20,
.....	amend 14(v)/21 & 30(v)/21
165. Robert Comline Fellowship Fund .....	174(v)/20 & 5(v)/21
166. Malay Studies Fund .....	14(i)/21 & 30(i)/21
167. St Cuthbert's Memorial Fund .....	14(ii)/21 & 30(ii)/21
168. Canon Warren Fund .....	14(ii)/21 & 30(iii)/21
169. Glen Cavaliero Fellowship .....	35(i)/21 & 50(i)/21
170. Cavaliero Bursary Fund .....	35(ii)/21 & 50(ii)/21

**0102 – Investment in Extractive Companies**

This is a formal request under the Freedom of Information Act 2000.



Could you please provide the approximate value and number of shares or any other forms of direct investment, if any, held in each of the following companies by the college?

BHP  
Anglo-American  
Glencore  
Freeport McMoRan  
Rio Tinto  
Vale S.A.

**Response**

The response to your Freedom of Information Request is below.

St Catharine's College does not hold any direct investments in individual companies. For further information about our investments please refer to our investment policy:

[https://www.caths.cam.ac.uk/sites/default/files/files/St%20Catharine%27s%20College%20Investment%20Policy\\_2020\\_FINAL.pdf](https://www.caths.cam.ac.uk/sites/default/files/files/St%20Catharine%27s%20College%20Investment%20Policy_2020_FINAL.pdf)

**0103 – Student Evictions (Response in red)**

The response to your Freedom of Information Request is below.

1. How many students were evicted from university accommodation during the current academic year to date?

None

2. As much detail over the individual evictions as possible, including the date of evictions and reason for eviction.

N/A

**0104 – College Council Minutes**

I am writing to request, under the terms of the Freedom of Information Act, the following records.

The relevant dates for the requests (A)-(D) begins on 01 January 2018 and ends on 31 December 2019.

For the purpose of this request, the relevant bodies are:

- St Catherine's College Council

(A) the minutes of any meetings of the relevant bodies

(B) the dates of any meetings of the relevant bodies

(C) the attendees of any meetings of the relevant bodies



(D) the meeting papers of any meetings of the relevant bodies, where meeting papers are those papers circulated to members of the relevant bodies before or during a meeting for discussion at that meeting, or are referenced in the minutes

**Response**

Thank you for your request for the St Catharine's College Council's minutes, dates, attendees and papers.

I believe you are interested in the information about the St Catharine's Governing Body Meetings. Please follow the link to access the College Statutes (Statute III The Governing Body)

<https://www.caths.cam.ac.uk/sites/www.caths.cam.ac.uk/files/Statutes%2011-03-20.pdf> to confirm that Governing Body Meetings are what you are interested in.

Section 12 of the FOIA allows us to decline to answer FOI requests on grounds of cost, as it would take us longer than 18 hours to compile and review the documents to ensure that we do not release personal data (in breach of the Data Protection Act 2018 and the EU General Data Protection Regulation) or otherwise provide information that could be properly redacted under the Freedom of Information Act 2010.

We would like to assist you in framing your request such that responding to your request is both helpful to you, but without creating an unreasonable administrative burden to the College. This might be by restricting the types of information or by reducing the number of meetings covered by your request.

**0105 – College JCR data**

I am writing to you under the Freedom of Information Act 2000 to request the following data from your College JCR or equivalent body.

Please send me all data relating to:

- 1) The total number of members of your college's current JCR or equivalent body, broken down into the number of members who, prior to getting to Cambridge, were:
  - a) privately educated
  - b) selective state educated
  - c) non-selective state educated
- 2) The number of current **executive** JCR (or equivalent body) members (i.e. President, Vice President, Treasurer and Secretary) who were privately educated prior to attending Cambridge.
- 3) The total number of members of your college's current JCR or equivalent body who identify as belonging to a marginalised gender identity (i.e. women, trans\*, non-binary or GNC people).
- 4) The total number of current **executive** JCR (or equivalent body) members (i.e. President, Vice President, Treasurer and Secretary) who identify as belonging to a marginalised gender identity (i.e. women, trans\*, non-binary or GNC people).
- 5) The number of members of your college's current JCR or equivalent body who identify as POC or BME.
- 6) The number of **executive** members (i.e. President, Vice President, Treasurer and Secretary) of your college JCR (or equivalent body) who identify as POC or BME.



**Response**

JCR is a separate organisation to the College. The College JCR itself is not a public authority and is therefore not subject to the Act.

If you are interested we could provide the information for our current undergraduate students for your questions 1, 3 and 5.

As the numbers of JCR officers are small we are not obliged, under section 40(2) of the Act, to provide information that is the personal information of another person if releasing would contravene any of the provisions in the Data Protection Act 1998 (DPA). In this instance we believe that the release of this information for questions 2, 4 and 6 would contravene the first data protection principle and therefore section 40 (2) is engaged.

**0106 – Notice to Quit (NTQ) data (Response in red)**

Please find the response to your FOI request below.

1. How many students have been served with Notice to Quits (NTQs) for college-owned or college-managed accommodation before the end of tenancy in the 2020/2021 academic year to date?

None

Can I please get as much detail as possible on these NTQs, including the outcome (eg whether students vacated the property within the expiry date), the reason for the NTQs and date of issue.

N/A

2. How many students who were served with NTQs were subsequently evicted from college-owned or college-managed accommodation before the end of tenancy in the 2020/2021 academic year to date?

None

Can I please get as much detail as possible on those evictions, including the means by which the evictions were physically effected, the reasons for the evictions, when the tenants were required to leave, whether the recipients made applications for relief to the Court, and if so, how many such applications were made and what were the outcomes.

N/A

**0107– College Insurance Policies and Providers**

Could you please list the insurance policies that St Catherine's College holds, as well as the name of the insurance provider for each?

**Response**

Please find attached as per your FOI request, the list of insurance policies that St Catharine's College holds, with the name of the insurance provider for each.



**St Catharine's College Annual Insurance Policies**

<b>Policy Type</b>	<b>Insurers</b>	<b>Policy Number</b>	<b>Renewal date</b>
Personal Accident & Travel	AIG	10627282	01/07/2021
Combined Liability	Aviva	100516608 CCI	01/07/2021
Motor Fleet	Aviva	100680323CMI	01/07/2021
Engineering Inspection	Allianz	53/NV/292201905/07	01/07/2021
Property Owners	Ecclesiastical	08/IPO/6078877	01/07/2021
Education Combined	Ecclesiastical	02/ISS/6077112	01/07/2021
Fine Art	Ecclesiastical	02/IHG6082763	01/07/2021
Crime	Travelers	UC WRP 3963743	01/07/2021
Professional Combined	Hiscox	PL-PSC10001689175/01	01/07/2021
Engineering Insurance	Allianz	53/NZ/22842947/07	01/07/2021

**St Catharine's College Non-Annual Insurance Policies**

<b>Policy Type</b>	<b>Insurers</b>	<b>Policy Number</b>	<b>Expiry date</b>
Contract Works	Allianz	47/CS/29238644/14	10/06/2022
Contract Works	Allianz	To be confirmed	02/10/2021